

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD OCTOBER 19, 2021**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on October 19, 2021 with Mayor Ellen B. Pompper calling the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE GIVEN

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of the Annual Notice which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times and posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

FLAG SALUTE

Mayor Pompper led in the Flag Salute.

ROLL CALL OF COMMITTEE

Present: Mr. Bradway, Mr. Collier, Mr. Venable and Mayor Pompper

Absent: Mr. Palombo

OTHERS IN ATTENDANCE

Also in attendance were four - (4) members of the public and Superintendent of Public Works, Lewis Fogg; Police Chief Richard Venable; Fire Chief, Steve Fisher; Solicitor, Linwood Donelson III and Township Clerk, Ronald L Campbell Sr.

PAYMENT OF AUDITED VOUCHERS

Motion (Bradway, Venable) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 4-0

Ayes: Bradway, Venable, Collier and Pompper

Nays: none Abstain: Bradway Ck# 23786, Venable Ck# 57151

Absent: Palombo

REPORTS TO THE COMMITTEE

The Mayor requested that the minutes reflect that the September 2021 Monthly reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Construction Office, Engineer, Finance, Municipal Court, Police Department, Public Works, Sewer and Tax Collector.

MINUTES

Motion (Venable, Bradway) to approve the Regular Meeting Minutes of the Township Committee Meeting held on September 21, 2021.

The motion to approve the Regular Meeting Minutes of the Township Committee Meeting held on September 21, 2021 passed a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier, and Pompper

Nays: none Abstain: none Absent: Palombo

RESOLUTIONS

Motion (Venable, Bradway) for Resolution 2021- 75, a Resolution to award a contract to Holt McNally & Associates for 2022 Municipal Auditing Services at a cost of Forty-two thousand five hundred dollars (\$ 42,500.00).

RESOLUTION 2021-75

AWARDING A CONTRACT TO HOLT MCNALLY & ASSOCIATES FOR MUNICIPAL AUDITING SERVICES FOR 2020

WHEREAS, the Township of Lower Alloways Creek has need of Municipal Auditing Services and;

WHEREAS, the Township had previously authorized the Purchasing Agent to advertise such specifications necessary to receive bids for such services, and;

WHEREAS bids have been received and opened at the advertised date and time, and;

WHEREAS, HOLT MCNALLY & ASSOCIATES of Medford, New Jersey submitted the only bid at forty-two thousand five hundred dollars (\$42,500.00), and;

WHEREAS, the Chief Financial Officer will provided a certification of availability of funds in the amount of \$46,000.00 for the 2022 Budget (account # 2-01-20-135-020), and;

WHEREAS, the Purchasing Agent of the Township is recommending the contract be awarded Holt McNally & Associates.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby award a one year contract to Holt McNally & Associates of Medford, New Jersey to provide Municipal Auditing Services for the 2021 Municipal Audit and other financial services to the Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk be authorized to sign a contract for such services.

The motion for Resolution 2021- 75 to award a contract to Holt McNally & Associates for 2022 Municipal Auditing Services at a cost of Forty-two thousand five hundred dollars (\$ 42,500.00) passed a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier and Pompper

Nays: none Abstain: none Absent: Palombo

Motion (Venable, Bradway) for Resolution 2021-76, a Resolution to award a bid for the Alloway Creek Neck Road Phase VI resurfacing project to South State, Inc. at a cost of two hundred thirty-nine thousand six hundred seventy-nine dollars and 11 cents (\$ 239,679.11).

RESOLUTION 2021 -76

A RESOLUTION TO AWARD A BID TO SOUTH STATE, INC. FOR THE RECONSTRUCTION OF ALLOWAYS CREEK NECK ROAD SECTION VI IN THE AMOUNT OF \$ 239,679.11

WHEREAS, the Township Engineer has solicited bids for the reconstruction of Alloways Creek Neck Road Section VI as authorized by the Township Committee; and,

WHEREAS, a bids were received for the reconstruction of Alloways Creek Neck Road Section VI on October 13, 2019 at 10:00 am; and,

WHEREAS, South State, Inc., PO Box 68, Bridgeton, New Jersey submitted the only responsible and responsive bid at a cost of \$ 239,679.11; and,

WHEREAS, the Municipal Engineer and Purchasing Agent are recommending that the bid of \$ 239,679.11 be accepted and that a contract be awarded to South State, Inc., of Bridgeton New Jersey for \$ 239,679.11 for the reconstruction of Alloways Creek Neck Road Section VI.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that South State, Inc. of Bridgeton, New Jersey be awarded the bid for the reconstruction of Alloways Creek Neck Road Section VI in the total amount of \$ 239,679.11 from funds due Township of Lower Alloways Creek from the NJDOT Transportation Trust Fund in the amount of \$ 156,382.00, which shall be appropriated in the Capital Fund along with those committed to the project by Salem County in the amount of \$ 178,348.00, for a total of \$ 334,730.00, for the reconstruction of Alloways Creek Neck Road Phase VI.

BE IT FURTHER RESOLVED that the Township Committee does authorize the Mayor and Clerk to execute a contract with South State, Inc. for the reconstruction of Alloways Creek Neck Road Section VI at a cost of \$ 239,679.11.

The motion for Resolution 2021-76 to award a bid for the Alloway Creek Neck Road Phase VI resurfacing project to South State, Inc. at a cost of two hundred thirty-nine thousand six hundred seventy-nine dollars and 11 cents (\$ 239,679.11) passed a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier and Pompper

Nays: none Abstain: none Absent: Palombo

Motion (Venable, Bradway) for Resolution 2021- 77, a Resolution to assign a Municipal Lien 16-000005 for Block 40, Lot 34.01, known as 986 Main Street-Canton to Frank Enrico.

RESOLUTION 2021- 77

A RESOLUTION AUTHORIZING AN ASSIGNMENT OF A TAX SALE CERTIFICATE

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and,

WHEREAS, Frank Enrico has presented an offer to purchase, by assignment, Certificate of Sale # 16-000005, which was issued to the Township of Lower Alloways Creek at a tax sale held on November 30, 2016, on Block 40, Lot 34.01, known as 986 Main Street-Canton, and assessed to Brenda Surratt, in the amount of \$27,885.66, being the full amount of the certificate as of October 19, 2021, including all subsequent municipal taxes and other municipal charges; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower Alloways Creek hereby authorizes the Mayor and Clerk to execute the necessary assignment documents to effect assignment of the above referenced Municipal Lien Certificate.

BE IT FURTHER RESOLVED THAT, this resolution be forwarded to the Tax Collector

The motion for Resolution 2021-77 to assign a Municipal Lien 16-000005 for Block 40, Lot 34.01, known as 986 Main Street-Canton to Frank Enrico passed a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier and Pompper

Nays: none Abstain: none Absent: Palombo

Motion (Venable, Bradway) for Resolution 2021-78, a Resolution to award a contract to New Jersey Analytical Laboratories, LLC for Lab Analysis Services from November 1, 2021 through October 31, 2023 at a cost of twenty-one thousand nine hundred nine dollars and zero cents (\$ 21,909.00).

RESOLUTION 2021-78

A RESOLUTION AWARDED A CONTRACT TO NEW JERSEY ANALYTICAL LABORATORIES, FOR WASTE WATER AND WATER LAB ANALYSIS FROM

NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2023

WHEREAS, the Township of Lower Alloways Creek has need of Waste Water and well Water Lab Analysis Services and;

WHEREAS, the Purchasing Agent has advertise such specifications as necessary to receive Request for Proposals (RFPs) for such services, and;

WHEREAS, RFPs have been solicited and received according to criteria established by the Purchasing Agent, and;

WHEREAS, New Jersey Analytical Laboratories has submitted the lowest responsive bid proposal at a price of twenty-one thousand nine hundred and nine (\$21,909.00) for a two year contracting period, and;

WHEREAS, the Purchasing Agent of the Township is recommending the contract be awarded to New Jersey Analytical Laboratories.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby award a two year contract beginning November 1, 2021 and ending October 31, 2023 to New Jersey Analytical Laboratories of Ewing, NJ., in the amount of twenty-one thousand nine hundred and nine (\$21,909.00) for Waste Water and Water Lab Analysis Services.

BE IT FURTHER RESOLVED that the Mayor and Clerk be authorized to sign a contract for such services.

The motion for Resolution 2021-78 to award a contract to New Jersey Analytical Laboratories, LLC for Lab Analysis Services from November 1, 2021 through October 31, 2023 at a cost of twenty-one thousand nine hundred nine dollars and zero cents (\$ 21,909.00) passed a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier, and Pompper

Nays: none Abstain: none Absent: Palombo

Motion (Venable, Bradway) for Resolution 2021-79, a Resolution authorizing the acceptance of a grant award from the State of New Jersey Department of Law and Public Safety Division of Criminal Justice SFY21 Body-Worn Camera Grant Program.

RESOLUTION 2021-79

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY DIVISION OF CRIMINAL JUSTICE SFY21 BODY-WORN CAMERA GRANT PROGRAM

WHEREAS, the Township of Lower Alloways Creek Police Department did submit an application for SFY21 Body-Worn Camera Grant Program as required by the State of New Jersey Department of Law & Public Safety for the award period of January 1, 2021, through December 31, 2025; and

WHEREAS, The Township of Lower Alloways Creek Police Department has been awarded a grant by the SFY21 Body-Worn Camera Grant Program, award # 21-BWC-239 from the Department of Law & Public Safety, with the award period of January 1, 2021, thru December 31, 2025; and

WHEREAS, The Grant consists of a total of \$16,304.00 (Sixteen Thousand Three Hundred and Four Dollars and Zero cents), where no matching funds are required; and

WHEREAS, the Township Committee of the Township of Lower Alloways Creek and the Lower Alloways Creek Police Department accepts all the Grant award conditions and representations contained or made in the application and notice of award; and

WHEREAS, the Township Committee of the Township of Lower Alloways Creek authorizes the Lower Alloways Creek Police Department to accept the award of SFY21 Body-Worn Camera Grant Program in the amount of \$16,304.00 for the purposes described in the application and;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that:

1. The Lower Alloways Creek Police Department is hereby authorized to accept the SFY21 Body-Worn Camera Grant Program Grant, award # 21-BWC-239, as detailed above; and
2. The Chief Financial Officer is authorized to establish a Body-Worn Camera Grant account in the amount of \$16,304.00 for funds to be received under the SFY21 Body-Worn Camera Grant Program.

The motion for Resolution 2021-79 authorizing the acceptance of a grant award from the State of New Jersey Department of Law and Public Safety Division of Criminal Justice SFY21 Body-Worn Camera Grant Program passed a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier, and Pompper

Nays: none Abstain: none Absent: Palombo

OLD BUSINESS

War Monument

Motion (Bradway, Venable) to add the name Larry H. Bowen to the War Monument under “Those who made the supreme sacrifice”.

The motion to add the name Larry H. Bowen to the War Monument under “Those who made the supreme sacrifice” was passed by a vote of the Township Committee as follows: 4-0

Ayes: Bradway, Venable, Collier, and Pompper

Nays: none Abstain: none Absent: Palombo

Tax Lien Properties

The Committee discussed moving forward with foreclosure on several Municipal Lien properties, the solicitor will get a list from the Tax Collector to review.

Tideland Permit

The Clerk and Superintendent discussed with the Committee about a Tidelands Permit which is in the process of renewal. During the process the NJDEP representative asked for a picture of the HB Boat Ramp area, because aerial photos she was viewing indicated that we had structure outside the permitted area. That structure is a floating dock parallel to the creek, used to tie boats either after being put in the water or before being trailered to keep the ramp open for other boats. There are two thing we can do, remove the dock and be in compliance or change the permit area to include all the structures.

The Committee indicated that they wished to look into what it would entail to change the permit to include all structures and directed the Clerk to contact the engineer to see about the cost and process.

Canton Fire House

Motion (Venable, Bradway) to have the Canton Fire House appraised so a plan can be formed to sell the property.

The motion to have the Canton Fire House appraised so a plan can be formed to sell the property was passed by a vote of the Township Committee as follows: 4-0

Ayes: Bradway, Venable, Collier, and Pompper

Nays: none Abstain: none Absent: Palombo

NEW BUSINESS

Motion (Venable, Bradway) to approve the 2022 maintenance for Tax, Finance & Utility software and related online payment system WIPP with Edmunds Govtech at a cost of \$8,955.85.

The motion to approve the 2022 maintenance for Tax, Finance & Utility software and related online payment system WIPP with Edmunds Govtech at a cost of \$8,955.85 was passed by a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier and Pompper

Nays: none Abstain: none Absent: Palombo

Motion (Bradway, Venable) to approve the Class of 2023's Doughnut "Drive Thru" Sale, using the Municipal Building's front driveway.

The motion to approve the Class of 2023's Doughnut "Drive Thru" Sale, using the Municipal Building's front driveway was passed by a vote of the Township Committee as follows: 4-0

Ayes: Bradway, Venable, Collier and Pompper

Nays: none Abstain: none Absent: Palombo

Mayor Pompper stated that the Township Committee had received a request to plow snow for Stow Creek Township and did the Committee want to provide this service.

Snow Plowing Stow Creek Township

The Committee indicated that they would be interested and asked the Superintendent of Public works to get figures together to provide them an hourly rate for personnel and vehicles plus they would pay for any salt mix used.

Motion (Bradway, Venable) to repair/replace the compacting cylinder and hole in the compactor floor of the Labrie Trash Truck at a cost not to exceed of \$ 11,000.00.

The motion to repair/replace the compacting cylinder and hole in the compactor floor of the Labrie Trash Truck at a cost not to exceed of \$ 11,000.00 was passed by a vote of the Township Committee as follows: 4-0

Ayes: Bradway, Venable, Collier and Pompper

Nays: none Abstain: none Absent: Palombo

ORDINANCE INTRODUCTION

Motion (Venable, Bradway) to introduce Ordinance 2021-08, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing capital appropriations in the total amount of two hundred forty thousand dollars (\$240,000.00) for the purpose of resurfacing Alloways Creek Neck Road.

ORDINANCE 2021-08

AN ORDINANCE AMENDING THE CAPITAL BUDGET OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK AND AUTHORIZING CAPITAL APPROPRIATIONS IN THE TOTAL AMOUNT OF TWO HUNDRED FORTY THOUSAND DOLLARS (\$240,000.00) FOR THE PURPOSE OF RESURFACING ALLOWAYS CREEK NECK ROAD.

BE IT ORDAINED BY THE, Township Committee of the Township of Lower Alloways Creek (not less than two-thirds of all the members thereof affirmatively concurring) as follows:

Section 1. Two hundred forty thousand dollars (\$240,000.00) is hereby appropriated from the Capital Improvement Fund for the purpose of the resurfacing of Alloways Creek Neck Road and hereby added to previous appropriations as temporary funding until the expected grant funds allocated for Lower Alloways Creek Township from the NJDOT (\$ 156,382.00) and additional funds to be provided by an agreement with the County of Salem (resolutions 2021-34, 2021-56) is received.

Section 2. The Capital budget of the Township of Lower Alloways Creek is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith. Detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services shall be on file with the Clerk and available there for public inspection.

Section 3. This ordinance shall take effect as provided by the law.

Public Hearing on this Ordinance shall be on Monday November 15, 2021 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on October 19, 2021 shall be published by Title in the South Jersey Times and placed on the Township's Bulletin Board and official website giving notice of said Public Hearing as required by Law.

The motion to introduce Ordinance 2021-08, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing capital appropriations in the total amount of two hundred forty thousand dollars (\$240,000.00) for the purpose of resurfacing Alloways Creek Neck Road was passed by a vote of the Township Committee as follows: 4-0

Ayes: Venable, Bradway, Collier and Pompper

Nays: none Abstain: none Absent: Palombo

CORRESPONDENCE: All correspondence received has been distributed to the proper parties

REPORTS TO THE COMMITTEE & COMMITTEE REPORTS:

Police Department: Chief Venable stated that all the Body Worn Camera equipment is in and it will be installed shortly.

Chief Venable stated that the Salem County Prosecutor's Office is having a Gun Buyback on October 23 at the Carneys Point Fire House.

Public Works: Superintendent Fogg stated that the Seasonal Workers time will be ending at the end of this month and he would like to continue with them till the end of December.

The Committee gave their unanimous consent to continue the Seasonal Workers up to December 31, with no more than 32 hours per week.

Fire Department: No Report

Mayor and Committee Members

Mr. Venable stated that he wants to move forward with putting up a cell tower using the ARP Funds, which Kevin has said they could be used for this purpose. Mr. Venable would like to begin by getting direction from our engineers on if they can help us or if we need some other firm do the specs to get this accomplished. The Clerk will contact Fralinger on this issue.

Mayor Pompper stated that she has had several phone calls about the Wind Port. She has spoken with Brian Sabina from the NJEDA and he suggested having monthly meetings on the progress, problems or issues with the port and that would include the Project Manager as well.

Mayor Pompper has also spoken with legislators about how the Wind Port does not provide any direct financial benefit to the township and what can be done about that.

PUBLIC COMMENT: A resident commented that he would agree better cell phone service is needed.

ADJOURNMENT

Motion (Venable, Bradway) to adjourn the meeting at 8:10 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the October 19, 2021 Meeting were approved at a Township Committee Meeting held November 15, 2021

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

Ronald L Campbell Sr. Clerk

Mayor, Ellen B. Pompper