

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD MAY 17, 2022**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on May 17, 2022 with Mayor Timothy W. Bradway calling the meeting to order at 7:30 p.m.

**STATEMENT OF NOTICE GIVEN**

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of the Annual Notice which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times and posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

**FLAG SALUTE**

Mayor Bradway led in the Flag Salute.

**ROLL CALL OF COMMITTEE**

Present: Mr. Collier, Mr. Crane, Mr. Palombo, Mr. Venable and Mayor Bradway

Absent: none

**OTHERS IN ATTENDANCE**

Also in attendance were 9-(nine) members of the public including Superintendent of Public Works, Lewis Fogg; Solicitor, Linwood Donelson III and Township Clerk, Ronald L Campbell Sr.

**PAYMENT OF AUDITED VOUCHERS**

Motion (Venable, Collier) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none    Abstain: none    Absent: none

**REPORTS TO THE COMMITTEE**

The Mayor requested that the minutes reflect that the April 2022 Monthly reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Construction Office, Engineer, Municipal Court, Police Department, Public Works, Sewer and Tax Collector.

**MINUTES**

Motion (Venable, Collier) to approve the Regular Meeting and Closed Session Minutes of the Township Committee Meeting held on April 19, 2022.

The motion to approve the Regular Meeting and Closed Session Minutes of the Township Committee Meeting held on April 19, 2022 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none    Abstain: none    Absent: none

## RESOLUTIONS

Motion (Venable, Collier) for Resolution 2022-54, a resolution authorizing the auction sale of items no longer needed for public use, using the Online Auction Site GovDeals.com.

### **RESOLUTION 2022- 54**

#### **A RESOLUTION TO AUTHORIZE THE SALE OF SURPLUS PUBLIC PROPERTY ITEMS AT GOVDEALS.COM ONLINE AUCTION.**

WHEREAS, The Township of Lower Alloways Creek has surplus public property items, which it no longer has need of for public service; and,

WHEREAS, N.J.S.A. 40A 11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and,

WHEREAS, the Township Committee does authorize the following items:

1. 2020 Ford Explore SUV Vin 1FM5K8AB8LGA84087
2. 1- HP Photosmart Printer, Fax, Scanner

be offered for auction online through Govdeals.com whose headquarters are located in Montgomery Alabama, pursuant to New Jersey Public Property Laws and Local Finance Notice 2008-09.

NOW, THEREFORE BE IT RESOLVED THAT the Township Committee of the Township of Lower Alloways Creek does authorize the sale of this surplus public property by online auction at Govdeals.com and does authorize the Purchasing Agent to negotiate with Govdeals.com as to the terms and conditions of their commission and any other particulars pertaining to the auction.

BE IT FURTHER RESOLVED that the terms and conditions of the online auction be available at the Municipal Clerk's Office and available through the auction website pursuant to Local Finance Notice 2008-09.

The motion for Resolution 2022-54, a resolution authorizing the auction sale of items no longer needed for public use, using the Online Auction Site GovDeals.com passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Venable, Collier) for Resolution 2022-55, a resolution reappointing Lisa J. Perella as Tax Assessor for the Township of Lower Alloways Creek.

### **RESOLUTION 2022-55**

#### **A RESOLUTION OF THE TOWNSHIP COMMITTEE OF LOWER ALLOWAYS CREEK TOWNSHIP, COUNTY OF SALEM, STATE OF NEW JERSEY, REAPPOINTING LISA J PERELLA AS TAX ASSESSOR**

WHEREAS, N.J.S.A. 40A:9-146 requires every municipality to provide for the appointment of a Tax Assessor who holds a tax assessor certificate provided for in P.L.1967, c. 44 ( C. 54:1-35.25 et seq. ), as the local official responsible for the discovery, describing, and valuing all taxable property; and

WHEREAS, it is the desire of the Township Committee of the Township of Lower Alloways Creek to reappoint Lisa J Perella for a second term of office starting on July 1, 2022, which will grant the Assessor tenure in her position, pursuant to N.J.S.A. 40A:9-146.

NOW THEREFORE, BE IT RESOLVED that Lisa J Perella, be and the same hereby is, reappointed Tax Assessor for the Township of Lower Alloways Creek; and

BE IT FURTHER RESOLVED that this Resolution to reappoint Lisa J Perella as Tax Assessor was duly adopted by the Township Committee of the Township of Lower Alloways Creek at its regular Monthly Meeting held on May 17, 2022; and

BE IT FURTHER RESOLVED that certified copies of said resolution shall be forwarded to the following:

- 1) Director, Division of Taxation, State of New Jersey
- 2) Administrator, Salem County Board of Taxation
- 3) Tax Assessor

The motion for Resolution 2022-55, a resolution reappointing Lisa J. Perella as Tax Assessor for the Township passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Crane, Collier) for Resolution 2022- 56, a Resolution authorizing membership in a Salem County Mutual Aid and Assistance Agreement.

#### RESOLUTION 2022- 56

#### A RESOLUTION AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS.

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, Office of Emergency Management, law enforcement agencies, Emergency Medical Services, fire departments/fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1 and

**WHEREAS**, the President in Homeland Security Directive (HSPD) – 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq. provides for the health, safety and welfare of the people of the State of New Jersey during any emergency of centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

**WHEREAS**, The Director of Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” N.J.A.C. 52:14&11 et. seq. commonly referred to as the “Fire Service Resource Emergency Deployment Regulations “N.J.A.C. 5:75A et. seq. and

**WHEREAS**, it is deemed to be in the best interests of the residents of this county, municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Salem and other municipalities including (but not limited to) municipal Office of Emergency Management, police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Lower Alloways Creek in the County of Salem and State of New Jersey as follows:

- A. That the Township of Lower Alloways Creek and its Departments are hereby authorized and directed to enter into the Salem County Emergency Management Mutual Aid and Assistance Agreement between Participating Units, a copy of which: is attached hereto and made part hereof, on the terms and conditions herein.
- B. That the Mayor and Clerk are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of Lower Alloways Creek.
- C. That the Municipal Clerk is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Salem County Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

The motion for Resolution 2022-56, a Resolution authorizing membership in a Salem County Mutual Aid and Assistance Agreement passed a vote of the Township Committee as follows: 5-0

Ayes: Crane, Collier, Venable, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Venable, Collier) for Resolution 2022-57, a resolution to award a Bid to D.D.S. Services LLC for the re-shingling of three Leisure Arms Units at a bid of twenty eight thousand five hundred thirty five dollars and no cents \$28,535.00.

#### **RESOLUTION 2022-57**

**A RESOLUTION AWARDDING A CONTRACT TO D.D.S. SERVICES LLC FOR THE RE-ROOFING OF THREE UNITS AT THE LEISURE ARMS COMPLEX AT A BID PRICE OF TWENTY EIGHT THOUSAND FIVE HUNDRED THIRTY FIVE DOLLARS AND ZERO CENTS (\$28,535.00)**

WHEREAS, the Township Committee of the Township of Lower Alloways Creek desires to re-roof three Units at the Leisure Arms Complex, and;

WHEREAS, the Township Committee had previously authorized the Township Purchasing Agent to solicit bids for the re-roofing of three Units at the Leisure Arms Complex and bids were received and opened on the day & time specified in the bid specifications, and;

WHEREAS, D.D.S. Services LLC has submitted the lowest responsive proposal for the re-roofing of three Units at the Leisure Arms Complex, and;

WHEREAS, the Township Purchasing Agent has recommended awarding a contract to D.D.S. Services LLC for the re-roofing of three Units at the Leisure Arms Complex.

WHEREAS, the Township Purchasing Agent has or will certify that funds are available for this purpose in the current Capital budget.

**NOW, THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Lower Alloways Creek does hereby award a contract to D.D.S. Services LLC for the re-roofing of three Units at the Leisure Arms Complex at the bid price of twenty eight thousand five hundred thirty five dollars and zero cents (\$ 28,535.00)

The motion for Resolution 2022-57, a resolution to award a Bid to D.D.S. Services LLC for the re-shingling of three Leisure Arms Units at a bid of twenty eight thousand five hundred thirty five dollars and no cents \$28,535.00 passed a vote of the Township Committee as follows: 4-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Collier, Crane) for Resolution 2022-58, a resolution to reject all Bids received for Fire Hose on May 11<sup>th</sup>, 2022.

#### **RESOLUTION 2022-58**

A RESOLUTION REJECTING ALL BIDS FOR FIRE HOSE RECEIVED ON MAY 11, 2022

WHEREAS, the Township Committee had previously authorized the Township Purchasing Agent to solicit bids for Fire Hose and bids were received and opened on the day & time specified in the bid specifications, and;

WHEREAS, bids received exceed the amount of funds designated and available for the purchase of the Fire Hose, and;

WHEREAS, the Township Purchasing Agent has recommended rejecting all bids for Fire Hose and;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby reject all bids for Fire Hose received on May 11, 2022 as exceeding the funds available.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby authorize the Purchasing Agent to solicit quotes for Fire Hose with the same specifications as the previous bid, but not to exceed a total cost of ten thousand dollars (\$10,000.00).

The motion for Resolution 2022-58, a resolution to reject all Bids received for Fire Hose on May 11<sup>th</sup>, 2022 passed a vote of the Township Committee as follows: 5-0

Ayes: Collier, Crane, Venable, Palombo and Bradway

Nays: none Abstain: none Absent: Palombo

Motion (Collier, Venable) to Table Resolution 2022-59.

The motion to Table Resolution 2022-59 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane and Bradway

Nays: none Abstain: none Absent: Palombo

Motion (Collier, Palombo) for Resolution 2022-60, a resolution to promote Salvatore A. Pino, Jr to the rank of Corporal.

#### **RESOLUTION 2022-60**

A RESOLUTION PROMOTING LOWER ALLOWAYS CREEK TOWNSHIP POLICE  
OFFICER, SALVATORE A. PINO, JR TO THE RANK OF CORPORAL

WHEREAS, the Township Committee of the Township of Lower Alloways Creek desires to promote an individual to the rank of Corporal within the Lower Alloways Creek Police Department, and;

WHEREAS, the Township Committee of the Township of Lower Alloways Creek has previously, through its ordinances set criteria for promotions within the Police Department and that criteria was used to determine who should be promoted to the position of Corporal and;

WHEREAS, the Township Committee of the Township of Lower Alloways Creek does therefore desire to promote Salvatore A. Pino, Jr to the position of Corporal as recommended by the Chief of Police Richard Venable.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek in the County of Salem, and the State of New Jersey that it hereby promotes Salvatore A. Pino, Jr to the position of Corporal within the Lower Alloways Creek Police Department effective 12:00 AM, May 18, 2022.

The motion for Resolution 2022-60, a resolution to promote Salvatore A. Pino, Jr to the rank of Corporal passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none      Abstain: Venable      Absent: none

OLD BUSINESS none

**NEW BUSINESS**

Motion (Venable, Collier) to approve the request from the Alloway Township Veterans Association to use the Hancocks Bridge Boat Ramp for their Catfish Tournaments on Saturday May 28 and Saturday September 3, 2022

The motion to approve the request from the Alloway Township Veterans Association to use the Hancocks Bridge Boat Ramp for their Catfish Tournaments on Saturday May 28 and Saturday September 3, 2022 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none      Abstain: none      Absent: none

Motion (Collier, Crane) to authorize that the LAC PD Alcohol Test Equipment be loaned to the State Police, Woodstown Barracks for their use and that they would be responsible for its maintenance while in their possession

The motion to authorize that the LAC PD Alcohol Test Equipment be loaned to the State Police, Woodstown Barracks for their use and that they would be responsible for its maintenance while in their possession was passed by a vote of the Township Committee as follows: 4-0-1

Ayes: Collier, Crane, Palombo and Bradway

Nays: none      Abstain: Venable      Absent: none

**CORRESPONDENCE:**

Mr. Collier spoke with the Committee about the possibly of subscribing to a text app that would be like a citizens alert system, through residents cell phones. Mr. Collier believes it would be

useful to have a contact system with the residents and that it should be further looked into for the future.

All other correspondence received has been distributed to the proper parties

#### **REPORTS TO THE COMMITTEE & COMMITTEE REPORTS:**

##### **Public Works:**

Superintendent Fogg stated that Alloway Creek Neck Road repaving is done, but there is a problem area to be fixed. Water is forming a puddle in the newly paved section and South State is aware and will be coming to fix the situation.

Superintendent Fogg stated that the old dodge van has been sitting for two years and he would like to see it sold.

Superintendent Fogg stated that Kevin had received quotes to replace the Air Conditioning Unit today for the back of the Police Department and Falasca was the lowest quote at \$11,815.00 and he would like to move forward with doing this.

##### **Police Department:**

Chef Venable relayed to the Committee about a stolen car chase earlier in the morning hours. A person in a stolen car led a chase through several Salem County municipalities ending in the PSEG Parking lot. The suspect was apprehended under a car in the PSEG parking lot, but for a time the plant traffic was stopped, while police looked for the suspect and possible accomplices. Chief Venable thanked the Committee for considering his recommendation for promotion.

##### **Committee:**

Mrs. Crane commented that the Log Cabin attendance was down from the April open house numbers but everything went well.

Mr. Venable stated that he wished to thank all the Police Officers as it was National Police Week.

Mayor Bradway stated that PSEG is just about over the outage for Salem I and that the FEMA Drill held last week went well.

Mayor Bradway stated that the Wind Port will begin receiving sheet pile and pilings, six per week and then begin driving them in near the first week of July.

Mayor Bradway stated that in his meetings with the County and NJDOT that New Bridge is on their list to be replaced and the Hancocks Bridge has been approved for repairs and funding for the repairs are in place.

Motion (Venable, Collier) to have Falasca replace the Police Department AC Unit at a cost of eleven thousand eight hundred fifteen dollars (\$11,815.00) and no cents.

The motion to have Falasca replace the Police Department AC Unit at a cost of eleven thousand eight hundred fifteen dollars (\$11,815.00) and no cents was passed by a vote of the Township Committee as follows: 4-0-1

Ayes: Crane, Palombo, Collier and Bradway

Nays: none      Abstain: Venable      Absent: none

#### **CLOSED SESSION**

Motion (Collier, Crane) for a resolution to convene into a Closed Session of Business. 8:25

#### **RESOLUTION 2022 – 61 A RESOLUTION FOR A CLOSED SESSION**

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek that a portion of the meeting of the Township Committee be closed to the public to enable the Township Committee to discuss, and where appropriate, take action concerning the following matter(s) as permitted in accordance with N.J.S.A. 10:4-12:

\_\_\_\_ 3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiation other than in (4) above in which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

\_\_\_\_ 8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

More specifically, the matter to be discussed involves the following:

1. Personnel

BE IT FURTHER RESOLVED, that the matters discussed will be available for public inspection

1. At such time the matter is concluded

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**BE IT FURTHER RESOLVED** that this Closed Session is expected to continue for 15 (fifteen) minutes and there after the regular meeting would then reconvene and further business by the Committee Will take place at its conclusion

The motion for a resolution to convene into a Closed Session of Business passed a vote of the Township Committee as follows: 5-0

Ayes: Collier, Crane, Palombo, Venable and Bradway

Nays: none Abstain: none Absent: none

Motion (Palombo, Collier) to come out of Closed Session and return to Open Session business of the Committee. 8:45

The motion to come out of Closed Session and return to Open Session business of the Committee passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none Abstain: none Absent: none

**PUBLIC COMMENT:** No one from the Public indicated that they wished to make any comments.

**Mayor and Committee Members**



Motion (Venable, Collier) to bring Resolution 2022 -59 off the Table.

The motion to bring Resolution 2022 -59 off the Table was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Collier, Crane, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Collier, Venable) to amend Resolution 2022 -59 to offer employment to Calvin Hill, Matthew Hill and Brent Widger at no more than seventy-five (75) hours for all three Summer Workers per week.

#### **RESOLUTION 2022-59**

**A RESOLUTION TO OFFER EMPLOYMENT TO CALVIN HILL, MATTHEW HILL AND BRENT WIDGER AS TEMPORARY SEASONAL EMPLOYEE(S) FOR THE PUBLIC WORKS DEPARTMENT OF LOWER ALLOWAYS CREEK**

WHEREAS, the Public Works Department of the Township of Lower Alloways Creek Township has asked that Temporary Seasonal Employee(s) be hired to fill a need for seasonal help, and;

WHEREAS, the Superintendent of Public Works has recommended applicants for said position and presented a recommendation to the Township Committee as to their desire, who be hired as Temporary Seasonal Employee(s).

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that the following person(s) be offered employment as Temporary Seasonal Employees for the Public Works Department at the rate of \$13.00 / hr:

**CALVIN HILL, MATTHEW HILL and BRENT WIDGER**

BE IT FURTHER RESOLVED that the above person(s), be offered employment under the following terms and conditions:

1. Term of Hire is from June 1, 2022 through August 31, 2022
2. The applicants are aware that this is a temporary part-time as needed position and that, hours per day or week will vary and no set time or schedule is guaranteed. General hours of work will be between the hours of 7 am to 2 pm and not exceed 75 hours per week for the total of all three workers. Applicants are not guaranteed work and may be let go at the Township's discretion.
3. The applicant must pass a physical exam by the Township Physician or Inspira Health Network physician.
4. The applicant must pass a drug test administered at a Township approved facility.
5. The applicant will acquire approved work shoes before employment.
6. The employee will report when and where the Superintendent of Public Works and or his/her designee so instruct each work day.

All potential Seasonal Workers will be subject to reference and background checks prior to employment.

The motion to amend Resolution 2022 -59 to offer employment to Calvin Hill, Matthew Hill and Brent Widger at no more than seventy-five 75 hours for all three Summer Workers per week was passed by a vote of the Township Committee as follows: 5-0

Ayes: Collier, Venable, Crane, Palombo and Bradway

Nays: none Abstain: none Absent: none

#### **ADJOURNMENT**

Motion (Venable, Collier) to adjourn the meeting at 8:50 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the May 17, 2022 Meeting were approved at a Township Committee Meeting held June 21, 2022

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

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Ronald L Campbell Sr. Clerk

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Mayor, Timothy W. Bradway