

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD MARCH 17, 2020**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on March 17, 2020 with Mayor Ellen B. Pompper calling the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE GIVEN

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of the Annual Notice which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times and posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

FLAG SALUTE

Mayor Pompper led in the Flag Salute.

ROLL CALL OF COMMITTEE

Present: Mr. Bradway, Mr. Collier, Mr. Palombo, Mr. Venable and Mayor Pompper

Absent: None

OTHERS IN ATTENDANCE

Also in attendance were eleven - (4) members of the public including, Lewis Fogg; Superintendent of Public Works; Police Chief Richard Venable; Solicitor, Linwood Donelson III and Township Clerk Ronald L Campbell Sr.

PAYMENT OF AUDITED VOUCHERS

Motion (Venable, Bradway) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: None

REPORTS TO THE COMMITTEE

The Mayor requested that the minutes reflect that the February 2020 Monthly reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Construction Office, Engineer, Finance, Municipal Court, Police Department, Public Works, Sewer and Tax Collector.

MINUTES

Motion (Venable, Bradway) to approve the Regular Meeting Minutes of the Township Committee Meeting held on February 18, 2020.

The motion to approve the Regular Meeting Minutes of the Township Committee Meeting held on February 18, 2020 passed a vote of the Township Committee as follows: 4-0-1

Ayes: Venable, Bradway, Collier and Pompper

Nays: none Abstain: Palombo Absent: None

RESOLUTIONS

Motion (Palombo, Bradway) for Resolution 2020 -37, a Resolution endorsing the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection for the year 2019.

RESOLUTION 2020 - 37

A RECYCLING TONNAGE GRANT APPLICATION RESOLUTION FOR 2019

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and,

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and,

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and,

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and,

WHEREAS, A resolution authorizing this municipality to apply for the 2019 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of Lower Alloways Creek Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and,

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that it hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Lance Kaufmann to ensure that the application is properly filed; and,

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

The motion for Resolution 2020 -37 endorsing the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection for the year 2019 passed a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Bradway, Collier, Venable and Pompper

Nays: none Abstain: none Absent: None

Motion (Venable, Collier) for Resolution 2020-38, a Resolution to approve the auction sale of Township property no longer needed for public use.

The motion for Resolution 2020-38 to approve the auction sale of Township property no longer needed for public use did not passed a vote of the Township Committee as follows: 0-5

Ayes: None Nays: Venable, Collier, Bradway, Palombo and Pompper

Abstain: none Absent: None

Motion (Bradway, Venable) for Resolution 2020- 39, a Resolution to approve Emergency Temporary Appropriations in the amount of Forty thousand four hundred dollars (\$ 40, 400.00).

RESOLUTION 2020-39
AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, the Township Committee of the Township of Lower Alloways Creek does have need of making Emergency Temporary Appropriations to ensure the Function and Services of the municipality until the 2018 Budget is adopted, and;

WHEREAS, *N.J.S.A. 40A:4-20* allows for the addition of Emergency Temporary Appropriations for lawful purposes, for the period between the beginning of the budget year and the date of the adoption of the budget, and;

WHEREAS the Township of Lower Alloways Creek does have need of Emergency Appropriations until the 2018 Budget is finally adopted.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby make the following Emergency Temporary Appropriations:

TEMPORARY EMERGENCY APPROPRIATIONS - 2020		
	S/W	O/E
Purchasing S/W	\$2,000.00	
Mayor & Council S/W	\$1,000.00	
Administration & Exec S/W	\$2,500.00	
Financial S/W	\$2,000.00	
Financial O/E		\$5,000.00
Collection of Taxes S/W	\$1,000.00	
Planning Board S/W	\$500.00	
Zoning Board S/W	\$200.00	
Construction Office S/W	\$2,500.00	
Electrical Sub Official S/W	\$200.00	
Supervision of PW S/W	\$1,500.00	
Municipal Garage O/E		\$10,000.00
Public Bldg & Grds O/E		\$12,000.00
OTHER EXPENSE TOTALS		\$27,000.00
SALARY & WAGES TOTALS	\$13,400.00	
TOTAL	\$40,400.00	

The motion for Resolution 2020-39 to approve Emergency Temporary Appropriations in the amount of Forty thousand four hundred dollars (\$ 40, 400.00) passed a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Venable, Collier and Pompper
Nays: none Abstain: none Absent: Palombo

ORDINANCE PUBLIC HEARING AND POSSIBLE FINAL ADOPTION

Mayor Pompper opened the meeting to a Public Hearing on Ordinance 2020-02, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing Capital appropriations in the amount of three hundred fifty-five thousand dollars (\$ 355,000.00) for the purposes of: Administrative, Public Safety & Public Works Equipment, Improvements to Municipal Buildings and a special needs w/ handicapped ramp bus.

No one from the Public indicated that they had any comments to make on Ordinance 2019-02.

Mayor Pompper closed the Public Hearing on Ordinance 2020-02, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing Capital appropriations in the amount of three hundred fifty-five thousand dollars (\$ 355,000.00) for the purposes of: Administrative, Public Safety & Public Works Equipment, Improvements to Municipal Buildings and a special needs w/ handicapped ramp bus.

Motion (Venable, Bradway) to approve the adoption of Ordinance 2020-02, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing Capital appropriations in the amount of three hundred fifty-five thousand dollars (\$ 355,000.00) for the purposes of: Administrative, Public Safety & Public Works Equipment, Improvements to Municipal Buildings and a special needs w/ handicapped ramp bus.

ORDINANCE 2020-02

AN ORDINANCE AMENDING THE CAPITAL BUDGET OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK AND AUTHORIZING AN INCREASE OF ADDITIONAL CAPITAL APPROPRIATIONS IN THE AMOUNT OF THREE HUNDRED FIFTY – FIVE THOUSAND (\$355,000.00) FOR THE PURPOSES OF: ADMINISTRATIVE, BUILDING & GROUNDS, PUBLIC SAFETY AND PUBLIC WORKS EQUIPMENT; AND SPECIAL NEEDS BUS w/ WHEELCHAIR LIFT

BE IT ORDAINED BY THE, Township Committee of the Township of Lower Alloways Creek (not less than two-thirds of all the members thereof affirmatively concurring) as follows:

Section 1. That two hundred and fifty thousand dollars (**\$250,000.00**) is hereby appropriated from the Capital Improvement General Fund for the purpose to acquire Administrative, Buildings & Grounds, Public Safety and Public Works Equipment; and Buildings & Grounds Equipment (C-04-55-175-000).

Section 2. That One Hundred and five thousand dollars (**\$105,000.00**) is hereby appropriated from the Capital Improvement General Fund for the purpose of acquiring a Special Needs w/Handicapped Ramp bus (C-04-55-176-000).

Section 3. The Capital budget of the Township of Lower Alloways Creek is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith. Detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services shall be on file with the Clerk and available there for public inspection.

Section 4. This ordinance shall take effect as provided by the law.

Public Hearing on this Ordinance shall be on Tuesday March 17, 2020 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on February 18, 2020 shall be published by Title in the South Jersey Times and placed on the Township's Bulletin Board giving notice of said Public Hearing as required by Law.

Final Adoption: March 17, 2020

COMMITTEE MEMBER	MOVE	SECOND	YES	NO	ABSTAIN	ABSENT
MR. BRADWAY			Y			
MR. COLLIER		S	Y			
MR. PALOMBO			Y			
MR. VENABLE	M		Y			
MAYOR POMPPER			Y			

Mayor Pompper opened the meeting to a Public Hearing on Ordinance 2020-03, an ordinance fixing the Compensation paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek.

No one from the Public indicated that they had any comments to make on Ordinance 2019-03.

Mayor Pompper closed the Public Hearing on Ordinance 2020-03, an ordinance fixing the Compensation paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek.

Motion (Venable, Bradway) to approve the adoption of Ordinance 2020-03, an ordinance fixing the Compensation paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek.

ORDINANCE 2020-03

AN ORDINANCE AMENDING PREVIOUS ORDINANCES FIXING THE COMPENSATION PAID TO THE APPOINTED OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK

BE IT ORDAINED by the Township Committee of the Township of Lower Alloways Creek, in the County of Salem and the State of New Jersey, that an Ordinance Fixing the Compensation to be paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek is hereby amended to provide rates of Salary and Wage compensation as follows:

CWA 1085

	2020		2021		2022		2023		2024	
	min	max	min	max	min	max	min	max	min	max
Administrative Assistant	16.09	21.99	16.41	22.43	16.74	22.88	17.07	23.34	17.41	23.81
Building Maintenance Grounds Keeper	16.75	33.15	17.09	33.81	17.43	34.49	17.78	35.18	18.14	35.88
Court Administrator	18.55	20.73	18.92	21.14	19.30	21.56	19.69	21.99	20.08	22.43
Equipment Operator Laborer	21.21	33.15	21.63	33.81	22.06	34.49	22.50	35.18	22.95	35.88
Food Service Worker	11.92	13.69	12.16	13.96	12.40	14.24	12.65	14.52	12.90	14.81
Laborer	16.75	26.31	17.09	26.84	17.43	27.38	17.78	27.93	18.14	28.49
Mechanic	22.94	36.48	23.40	37.21	23.87	37.95	24.35	38.71	24.84	39.48
Nutrition Program Coordinator	17.41	20.53	17.76	20.94	18.12	21.36	18.48	21.79	18.85	22.23
Public Works Foreman	24.80	38.70	25.30	39.47	25.81	40.26	26.33	41.07	26.86	41.89
Public Works Record Coordinator	16.75	21.99	17.09	22.43	17.43	22.88	17.78	23.34	18.14	23.81
Recycling Worker	11.92	13.43	12.16	13.70	12.40	13.97	12.65	14.25	12.90	14.54

POSITION

2020

MUNICIPAL JUDGE	annually	\$ 11,628.00
PART TIME POLICE OFFICER	hourly	\$ 21.85
CADET SLEO II	hourly	\$ 11.22
CHIEF FINANCIAL OFFICER	annually	\$ 40,894.00
CONSTRUCTION CODE CLERK	annually	\$ 644.00

DEPUTY TOWNSHIP CLERK	annually	\$ 6,634.00
PURCHASING AGENT	annually	\$ 40,894.00
EMERGENCY MANAGEMENT COORDINATOR	annually	\$ 5,204.00
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	annually	\$ 3,713.00
TAX ASSESSOR	annually	\$ 19,101.00
TAX COLLECTOR	annually	\$ 22,579.00
UTILITY COLLECTOR	annually	\$ 4,438.00
TOWNSHIP CLERK	annually	\$ 73,649.00
ZONING OFFICER	annually	\$ 5,064.00
SEASONAL LABOR	hourly	\$ 12.24
TOWNSHIP COMMITTEE	annually	\$ 8,094.00
PLANNING BOARD SECRETARY	annually	\$ 5,290.00
DEPUTY MUNICIPAL COURT CLERK	annually	\$ 1,224.00
MUNICIPAL COURT PROSECUTOR	annually	\$ 8,670.00
MUNICIPAL COURT RECORDER	Monthly	\$ 61.20

SECTION 1. Other provisions that may increase any one individual's compensation include, but are not limited to: overtime, extended shifts, night shift differential, holidays, longevity and other provisions in agreements with the Township of Lower Alloways Creek or stated in the Municipal Employees Policy Manual.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith to the extent of such inconsistencies be and the same are hereby repealed to the extent of such inconsistency.

SECTION 3. This Ordinance shall take effect upon its final passage and publication as required by law. The provisions of this Ordinance shall remain in full force and effect until amended or repealed.

Public Hearing on this Ordinance shall be on Tuesday March 17, 2020 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on February 18, 2020 shall be published by Title in the South Jersey Times and placed on the Township's Bulletin Board giving notice of said Public Hearing as required by Law.

Final Adoption: March 17, 2020

COMMITTEE MEMBER	MOVE	SECOND	YES	NO	ABSTAIN	ABSENT
MR. BRADWAY		S	Y			
MR. COLLIER			Y			
MR. PALOMBO			Y			
MR. VENABLE	M		Y			
MAYOR POMPPER			Y			

Mayor Pompper opened the meeting to a Public Hearing on the 2020 Budget, Totals of Revenues and Appropriations being Nine million, four hundred fifty thousand, six hundred sixty-five dollars and sixty cents (\$ 9,450,665.60)

No one from the Public indicated that they had any comments to make on the 2020 Budget.

Mayor Pompper closed the Public Hearing on the 2020 Budget, Totals of Revenues and Appropriations being Nine million, four hundred fifty thousand, six hundred sixty-five dollars and sixty cents (\$ 9,450,665.60)

Mayor Pompper stated that the Budget cannot be adopted at this time as it has not received State approvals, we should be doing so next month.

OLD BUSINESS

Mayor Pompper stated that after last meeting when the Committee opened up applications for Unit C-16 at Leisure Arms (one bedroom) to those who came closest to meeting the current requirements and would take the unit, we received one application.

Motion (Bradway, Collier) to authorize a Lease agreement with Gary C Henderson for Unit C-16 at the Leisure Arms Complex.

The motion to authorize a Lease agreement with Gary C Henderson for Unit C-16 at the Leisure Arms Complex was passed by a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Collier, Palombo, Venable and Pompper

Nays: none Abstain: none Absent: Palombo

Mayor Pompper asked the Clerk to inform the Committee of the status of a Tax Lien Payment account. The Clerk stated that the payer had missed the November and December payments and that no payment had been received for March.

Mr. Collier asked about the Log Cabin alarm system and where we were with it. Mayor Pompper and several Committee members stated that the Township should look into installing a system ourselves.

NEW BUSINESS

Motion (Palombo, Bradway) to purchase of one hundred, ninety-five gallon recycling container "carts" from Otto Environmental Systems at a cost of \$ 5,364.00.

The motion to purchase of one hundred, ninety-five gallon recycling container "carts" from Otto Environmental Systems at a cost of \$ 5,364.00 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Bradway, Collier, Venable and Pompper

Nays: none Abstain: none Absent: None

Motion (Venable, Bradway) to approve the attendance of Kevin Clour to attend the GPANJ Symposium in Atlantic City, April 22- 24 for continuing education credits at a cost of \$395.00.

The motion to approve the attendance of Kevin Clour to attend the GPANJ Symposium in Atlantic City, April 22- 24 for continuing education credits at a cost of \$395.00 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: None

Motion (Bradway, Collier) to approve the purchase of one John Deere 6110M tractor and Diamond 22' Boom Mower under a Sourcewell bid contract, at a cost not to exceed \$140,452.00 from Deere & Company (Central Jersey Equipment LLC local dealer)

The motion to approve the purchase of one John Deere 6110M tractor and Diamond 22' Boom Mower under a Sourcewell bid contract, at a cost not to exceed \$140,452.00 from Deere & Company was passed by a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Collier Venable, Palombo and Pompper

Nays: none Abstain: none Absent: None

Motion (Venable, Bradway) to approve the removal and replacement of roof shingles at the Leisure Arms Community Building by D.D.S Services, LLC at a cost of \$15,763.00

The motion to approve the removal and replacement of roof shingles at the Leisure Arms Community Building by D.D.S Services, LLC at a cost of \$15,763.00 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) to accept the resignation of Kyle Pankok as a Part Time Police Officer effective December 31, 2019

The motion to accept the resignation of Kyle Pankok as a Part Time Police Officer effective December 31, 2019 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Palombo, Bradway) to approve payment for the repairs to the Recycling Truck floor in the amount of \$ 15,439.07 to GranTurk Equipment Co, Inc.

The motion to approve payment for the repairs to the Recycling Truck floor in the amount of \$ 15,439.07 to GranTurk Equipment Co, Inc. passed by a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Bradway, Collier, Venable and Pompper

Nays: none Abstain: none Absent: none

Motion (Bradway, Venable) to approve the agreement with Bellia Tech, LLC for the Managed Service of the Police Department Servers and desktop computers.

The motion to approve the agreement with Bellia Tech, LLC for the Managed Service of the Police Department Servers and desktop computers passed by a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Collier, Palombo and Pompper

Nays: none Abstain: Venable Absent: none

CORRESPONDENCE: All correspondence received has been distributed to the proper parties. Mayor Pompper asked the Clerk to Comment on the Stormwater revisions. The Clerk stated that the NJDEP is requiring municipalities to adopt new Stormwater Ordinances by March 31 of 2021 and has codified a version for the Planning Zoning Board to review.

Mayor Pompper stated that we received a letter that Mrs. Ehrenkrantz will be moving out of Unit A-6.

REPORTS TO THE COMMITTEE & COMMITTEE REPORTS:

Public Works:

Superintendent Fogg reported that he had directed that the Senior Lunches either be picked up or delivered to the seniors in response to the Health and Social distancing restrictions put in place by the Governor with regard to the Covid-19 pandemic concerns.

Superintendent Fogg reported that at the Public Works Department they have locked the office door to the public to restrict access.

Superintendent Fogg stated that the department would be mowing mosquito ditches and may remove some trees. Mayor Pompper stated that it was up to the Public Works Committee but, she did not believe we should maintain private ditches and cut trees, when the owners did not care enough to do any maintenance themselves.

Police Department:

Chief Venable stated that with the Coid-19 virus situation the department is receiving personal protection equipment from the County OEM.

Fire Department: Not present

Mayor and Committee Members

Mr. Venable commented on the broken pole on the Alloway Creek Neck Road just past the traffic light. Several commented that it has been reported and is supposedly schedule to be removed.

PUBLIC COMMENT: No one from the Public indicated that they wished to make any comments.

ADJOURNMENT

Motion (Venable, Bradway) to adjourn the meeting at 8:35 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the March 17, 2020 Meeting were approved at a Township Committee Meeting held April 21, 2020

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

Ronald L Campbell Sr. Clerk

Mayor, Ellen B. Pompper