

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD MARCH 16, 2021**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on March 16, 2021 with Mayor Ellen B. Pompper calling the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE GIVEN

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of the Annual Notice which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times and posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

FLAG SALUTE

Mayor Pompper led in the Flag Salute.

ROLL CALL OF COMMITTEE

Present: Mr. Bradway, Mr. Collier, Mr. Palombo, Mr. Venable and Mayor Pompper

Absent: none

OTHERS IN ATTENDANCE

Also in attendance were nine- (9) members of the public including, Lewis Fogg; Superintendent of Public Works; Police Chief Richard Venable; Fire Chief, Steve Fisher; Solicitor, Linwood Donelson III and Township Clerk Ronald L Campbell Sr.

PAYMENT OF AUDITED VOUCHERS

Motion (Venable, Bradway) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: Venable #23290 Absent: none

DEPARTMENT REPORTS TO THE COMMITTEE

The Mayor requested that the minutes reflect that the February 2021 Monthly reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Construction Office, Engineer, Finance, Municipal Court, Police Department, Public Works, Sewer and Tax Collector.

MINUTES

Motion (Venable, Bradway) to approve the Regular Meeting and Closed Session Minutes of the Township Committee Meeting held on February 16, 2021.

The motion to approve the Regular Meeting and Closed Session Minutes of the Township Committee Meeting held on February 16, 2021 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) to approve the Special Budget Meeting Minutes of the Township Committee Meeting held on March 2, 2021.

The motion to approve the Special Budget Meeting Minutes of the Township Committee Meeting held on March 2, 2021 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

RESOLUTIONS

Motion (Venable, Bradway) for Resolution 2021- 39, a Resolution to introduce the 2021 Budget in the amount of nine million, one hundred forty-seven thousand, thirty-seven dollars and zero cents (\$ 9,147.037.00)

2021 BUDGET RESOLUTION

MUNICIPAL BUDGET OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK, COUNTY OF SALEM, FOR THE FISCAL YEAR 2021.

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2021;

THE GOVERNING BODY of the Township of Lower Alloways Creek does hereby introduce the following as the Budget for the Year 2021.

Totals of Revenues and Appropriations being \$ 9,147,037.00

Nine million, one hundred forty seven thousand, thirty seven dollars and zero cents

The motion for Resolution 2021- 39 to introduce the 2021 Budget in the amount of nine million, one hundred forty-seven thousand, thirty-seven dollars and zero cents (\$ 9,147.037.00) passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) for Resolution 2021-40, a Resolution to enter into a Cooperative Price Agreement with the Educational Services Commission of New Jersey.

A RESOLUTION AUTHORIZING THE TOWNSHIP OF LOWER ALLOWAYS CREEK TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 2021-40

WHEREAS, N.J.S.A. 40A: 11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on March 16, 2021 the governing body of the Township of Lower Alloways Creek, County of Salem, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Lower Alloways Creek

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

The motion for Resolution 2021-40 to enter into a Cooperative Price Agreement with the Educational Services Commission of New Jersey passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

ORDINANCE INTRODUCTION

Motion (Venable, Bradway) to introduce Ordinance 2021-04, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing an increase of additional Capital appropriations in the amount of five hundred seventy-five thousand dollars (\$575,000.00) for the purposes of: improvements to Building & Grounds, Public Safety, Public Works equipment and school materials

ORDINANCE 2021-04

AN ORDINANCE AMENDING THE CAPITAL BUDGET OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK AND AUTHORIZING AN INCREASE OF ADDITIONAL CAPITAL APPROPRIATIONS IN THE AMOUNT OF FIVE HUNDRED SEVENTY-FIVE – THOUSAND (\$575,000.00) FOR THE PURPOSES OF: BUILDING & GROUNDS EQUIPMENT, PUBLIC SAFETY EQUIPMENT, PUBLIC WORKS EQUIPMENT AND SCHOOL MATERIALS

BE IT ORDAINED BY THE, Township Committee of the Township of Lower Alloways Creek (not less than two-thirds of all the members thereof affirmatively concurring) as follows:

Section 1. That an additional four hundred and ninety-seven thousand dollars (\$ 497,000.00) is hereby appropriated from the Capital Improvement General Fund for the purpose to acquire Buildings & Grounds Equipment, Public Safety Equipment and Public Works Equipment; (C-04-55-175-000).

Section 2. That seventy-eight thousand dollars (\$ 78,000.00) is hereby appropriated from the Capital Improvement General Fund for the purpose of acquiring School Materials

Section 3. The Capital budget of the Township of Lower Alloways Creek is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith. Detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services shall be on file with the Clerk and available there for public inspection.

Section 4. This ordinance shall take effect as provided by the law.

Public Hearing on this Ordinance shall be on Tuesday April 20, 2021 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on March 16, 2021 shall be published by Title in the South Jersey Times and placed on the Township's Bulletin Board giving notice of said Public Hearing as required by Law.

The motion to introduce Ordinance 2021-04, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing an increase of additional Capital appropriations in the amount of five hundred seventy- five thousand dollars (\$575,000.00) for the purposes of: improvements to Building & Grounds, Public Safety, Public Works equipment and school materials was passed by a vote of the Township Committee as follows: 5-0
Ayes: Venable, Bradway, Collier, Palombo and Pompper

Motion (Venable, Bradway) to introduce Ordinance 2021-05, an ordinance fixing the Compensation paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek.

ORDINANCE 2021-05

AN ORDINANCE AMENDING PREVIOUS ORDINANCES FIXING THE COMPENSATION PAID TO THE APPOINTED OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK

BE IT ORDAINED by the Township Committee of the Township of Lower Alloways Creek, in the County of Salem and the State of New Jersey, that an Ordinance Fixing the Compensation to be paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek is hereby amended to provide rates of Salary and Wage compensation as follows:

POSITION		2020	2021
CADET SLEO II	hourly	\$11.22	\$12.00
CHIEF FINANCIAL OFFICER	annually	\$40,894.00	\$41,711.88
PURCHASING AGENT	annually	\$40,894.00	\$41,711.88
TAX ASSESSOR	annually	\$19,101.00	\$19,483.02
TAX COLLECTOR	annually	\$22,579.00	\$23,030.58
TOWNSHIP CLERK	annually	\$73,649.00	\$75,121.98
PLANNING BOARD SECRETARY	annually	\$5,290.00	\$6,000.00
Building Inspector	annually	\$16,800.00	
Building Sub Code Official			\$17,136.00
Construction Code Official			

SECTION 1. Other provisions that may increase any one individual's compensation include, but are not limited to: overtime, extended shifts, night shift differential, holidays, longevity and other provisions in agreements with the Township of Lower Alloways Creek or stated in the Municipal Employees Policy Manual.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith to the extent of such inconsistencies be and the same are hereby repealed to the extent of such inconsistency.

SECTION 3. This Ordinance shall take effect upon its final passage and publication as required by law. The provisions of this Ordinance shall remain in full force and effect until amended or repealed.

Public Hearing on this Ordinance shall be on Tuesday April 20, 2021 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on March 16, 2021 shall be published by Title in the South Jersey Times and placed on the Township's Bulletin Board giving notice of said Public Hearing as required by Law.

The motion to introduce Ordinance 2021-05, an ordinance fixing the Compensation paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: None

OLD BUSINESS none

NEW BUSINESS

Motion (Palombo, Bradway) to proceed with the purchase of a One –Arm Trash Truck available through Sourcewell Cooperative Purchasing at a cost not to exceed \$314,000.00.

The motion to proceed with the purchase of a One –Arm Trash Truck available through Sourcewell Cooperative Purchasing at a cost not to exceed \$314,000.00 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Venable, Bradway, Collier and Pompper

Nays: none Abstain: none Absent: None

Motion (Palombo, Bradway) to authorize the purchase of a new Police Interceptor Vehicle under state contract or a cooperative contract pricing.

The motion to authorize the purchase of a new Police Interceptor Vehicle under state contract or a cooperative contract pricing was passed by a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Bradway, Collier, Venable and Pompper

Nays: none Abstain: none Absent: None

Motion (Bradway, Palombo) to authorize the Purchasing Agent to purchase a Stertil-Koni ST 1085-2FRA E Bright Mobile Culum Lifts system through ESCNJ Cooperative Pricing at a cost of \$ 51, 430.98.

The motion to authorize the Purchasing Agent to purchase a Stertil-Koni ST 1085-2FRA E Bright Mobile Culum Lifts system through ESCNJ Cooperative Pricing at a cost of \$ 51, 430.98 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Palombo, Collier, Venable and Pompper

Nays: none Abstain: none Absent: None

Motion (Venable, Bradway) to approve Carol Stiles to lease Leisure Arms Unit A-3.

The motion to approve Carol Stiles to lease Leisure Arms Unit A-3 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) for a resolution to authorize the purchase by assignment of Municipal Tax Sale Certificate 19-00005, for Block 17, Lot 6, known as 19 Main Street, Hancocks Bridge to Robert Fleckenstein.

RESOLUTION 2021 - 42

A RESOLUTION AUTHORIZING AN ASSIGNMENT OF A TAX SALE CERTIFICATE

WHEREAS, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and,

WHEREAS, Robert Fleckenstein has presented an offer to purchase, by assignment, Certificate of Sale # 19-000005, which was issued to the Township of Lower Alloways Creek at a tax sale held on November 19, 2019, on Block 17, Lot 6, known as 19 Main Street, and assessed to Mary McMullen, in the amount of \$6,304.19, being the full amount of the certificate as of March 16, 2021, including all subsequent municipal taxes and other municipal charges; and,

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower Alloways Creek hereby authorizes the Mayor and Clerk to execute the necessary assignment documents to effect assignment of the above referenced Municipal Lien Certificate.

BE IT FURTHER RESOLVED THAT, this resolution be forwarded to the Tax Collector

The motion for a resolution to authorize the purchase by assignment of Municipal Tax Sale Certificate 19-00005, for Block 17, Lot 6, known as 19 Main Street, Hancocks Bridge to Robert Fleckenstein was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Mayor Pompper asked if the Committee had seen the email letter from Habitat for Humanity where they state that they are looking for a lot to build a new home in Salem County and would like to build another one in LAC Township.

Mayor Pompper stated that she had asked Superintendent Fogg to price, fixing the Cuff Cemetery Fence on Main Street – Canton. Superintendent Fogg stated that materials to replace the wooden stockade fence would cost about \$280.00.

CORRESPONDENCE: All correspondence received has been distributed to the proper parties

REPORTS TO THE COMMITTEE & COMMITTEE REPORTS:

Public Works: Superintendent Fogg stated that the department has replaced a ramp at the Leisure Arms Complex and will be working on two more, Superintendent Fogg stated that the price of treated lumber has risen and that the department will be looking for the best pricing source for the lumber.

Superintendent Fogg stated that there is a cracked sluice gate behind Walter Hill's property that needs to be repaired, before it completely breaks or else we will have a real mess to fix. Superintendent Fogg stated that we will be working with the County Mosquito Commission on this project.

Police Department: Chief Venable spoke about the new Part Time Officer, as one has now completed his "ride with" training and is on the road himself and the newest Part time Officer has started his "ride with" training with several Officers.

Fire Department: Chief Fisher mentioned that the Muskrat take-out dinner went well and the department could make suggestions on how the Ruritans could handle such a fundraiser.

Mayor and Committee Members

Mayor Pompper commented that there will be an Open House at the Log cabin this Sunday 1- 4 pm.

PUBLIC COMMENT: Mr. Walt Sheets thanked the Committee on behave of the School for the funding support the Township is providing. Mr. Sheets stated that the students are back to a 5 day week in school and the students had recently done some good fundraisers. Mr. Sheets commented that he would like the Committee to send a letter to Senator Sweeney and legislators about how any school consolidation plan would not be good for the district.

CLOSED SESSION

Motion (Venable, Bradway) for a resolution to convene into a Closed Session of Business. 6:55pm

RESOLUTION 2021 - 41 A RESOLUTION FOR A CLOSED SESSION

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek that a portion of the meeting of the Township Committee be closed to the public to enable the Township Committee to discuss, and where appropriate, take action concerning the following matter(s) as permitted in accordance with N.J.S.A. 10:4-12:

____ 3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____ 7. Any pending or anticipated litigation or contract negotiation other than in (4) above in which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

____ 8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

More specifically, the matter to be discussed involves the following:

1. Contracts and Possible Litigation

BE IT FURTHER RESOLVED, that the matters discussed will be available for public inspection

1. At such time the matter is concluded

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that this Closed Session is expected to continue for fifteen (15) minutes and there after the regular meeting would then reconvene and further business by the Committee will take place at its conclusion.

The motion for a resolution to convene into a Closed Session of Business passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) to come out of Closed Session and return to Open Session business of the Committee.

The motion to come out of Closed Session and return to Open Session business of the Committee passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

ADJOURNMENT

Motion (Venable, Bradway) to adjourn the meeting. 7:02 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the March 16, 2021 Meeting were approved at a Township Committee Meeting held April 20, 2021

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

Ronald L Campbell Sr. Clerk

Mayor, Ellen B. Pompper