

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD AUGUST 20, 2019**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on August 20, 2019 with Mayor Ellen B. Pompper calling the meeting to order at 7:30 p.m.

**STATEMENT OF NOTICE GIVEN**

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of the Annual Notice which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times and posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

**FLAG SALUTE**

Mayor Pompper led in the Flag Salute.

**ROLL CALL OF COMMITTEE**

Present: Mr. Bradway, Mr. Collier, Mr. Palombo, Mr. Venable and Mayor Pompper

Absent: None

**OTHERS IN ATTENDANCE**

Also in attendance were - seven - (7) members of the public including, Lewis Fogg; Superintendent of Public Works, Police Chief Richard Venable, Solicitor; Linwood Donelson III and Township Clerk Ronald L Campbell Sr.

**PAYMENT OF AUDITED VOUCHERS**

Motion (Venable, Bradway) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none    Abstain: none    Absent: none

**REPORTS TO THE COMMITTEE**

The Mayor requested that the minutes reflect that the July 2019 Monthly reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Construction Office, Engineer, Finance, Municipal Court, Police Department, Public Works, Sewer and Tax Collector.

**MINUTES**

Motion (Venable, Bradway) to approve the Regular Meeting Minutes of the Township Committee Meeting held on July 16, 2019.

The motion to approve the Regular Meeting Minutes of the Township Committee Meeting held on July 16, 2019 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none    Abstain: none    Absent: none

## RESOLUTIONS

Motion (Venable, Bradway) for Resolution 2019-71, a Resolution to award a contract for the Hancocks Bridge Fire House Dining Area HVAC replacement to Autocon, Inc. at a cost of Forty Six Thousand Eight Hundred Sixty Five Dollars (\$ 46,865.00).

### **RESOLUTION 2019 – 71**

#### **AWARDING A BID FOR THE REPLACEMENT OF THE HVAC SYSTEM AT THE HANCOCKS BRIDGE FIRE HOUSE**

WHEREAS, on July 16, 2019, Resolution 2019-70 the Township Committee authorized for the receipt of bids for the replacement of the air conditioning unit(s) at the Hancocks Bridge Fire House; and,

WHEREAS, the Purchasing Agent did duly advertise for the replacement of the air conditioning unit(s) at the Hancocks Bridge Fire House; and,

WHEREAS, bids were received by the Purchasing Agent on August 8, 2019 and Autocon Inc. 118 Pennsville Pedricktown Road, Pedricktown, NJ 08067 submitted the lowest responsive bid, at a cost of Forty Six Thousand Eight Hundred Sixty Five Dollars (\$ 46,865.00); and,

WHEREAS, the Purchasing Agent is therefore recommending that the bid for the replacement of the air conditioning unit(s) at the Hancocks Bridge Fire House be awarded to Autocon Inc.; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek in the County of Salem, State of New Jersey, that Autocon, Inc. 118 Pennsville Pedricktown Road, Pedricktown, NJ 08067 be awarded the bid for the replacement of the air conditioning unit(s) at the Hancocks Bridge Fire House at a cost of \$ 46,865.00 per bid specifications; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the remaining companies who submitted bids for this project along with a statement of release for any bid bond.

The motion for Resolution 2019-71 to award a contract for the Hancocks Bridge Fire House Dining Area HVAC replacement to Autocon, Inc. at a cost of Forty Six Thousand Eight Hundred Sixty Five Dollars (\$ 46,865.00) passed a vote of the Township Committee as follows: 4-0-1

Ayes: Venable, Bradway, Palombo and Pompper

Nays: none      Abstain: Collier      Absent: none

Motion (Venable, Bradway) for Resolution 2019-72, a Resolution to approve the auction sale of Township property no longer needed for public use.

### **RESOLUTION 2019-72**

#### **A RESOLUTION TO AUTHORIZE THE SALE OF SURPLUS PUBLIC PROPERTY ITEMS AT GOVDEALS.COM ONLINE AUCTION.**

WHEREAS, The Township of Lower Alloways Creek has surplus public property items, which it no longer has need of for public service; and,

WHEREAS, N.J.S.A. 40A 11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and,

WHEREAS, the Township Committee does authorize the following items  
ONE EACH

Genesis Blue Mountain Bike, Model GS52606  
Dell Inspiron 640M Laptop  
HP Compaq 6730 Laptop  
Panasonic CF-30 Toughbook Laptop

be offered for auction online through Govdeals.com whose headquarters are located in Montgomery Alabama, pursuant to New Jersey Public Property Laws and Local Finance Notice 2008-09.

NOW, THEREFORE BE IT RESOLVED THAT the Township Committee of the Township of Lower Alloways Creek does authorize the sale of this surplus public property by online auction at Govdeals.com and does authorize the Purchasing Agent to negotiate with Govdeals.com as to the terms and conditions of their commission and any other particulars pertaining to the auction.

BE IT FURTHER RESOLVED that the terms and conditions of the online auction be available at the Municipal Clerk's Office and available through the auction website pursuant to Local Finance Notice 2008-09.

The motion for Resolution 2019-72 to approve the auction sale of Township property no longer needed for public use passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) for Resolution 2019- 73, a Resolution authorizing a shared services agreement between lower Alloways Creek Township and Salem County for Public Health Services from September 1, 2019 through August 31, 2024.

### **RESOLUTION 2019-73**

#### **A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LOWER ALLOWAYS CREEK AND SALEM COUNTY FOR PUBLIC HEALTH SERVICES FROM SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2024**

WHEREAS, the Township Committee of the Township of Lower Alloways Creek desires to continue its relationship with the Salem County, in which the Salem County Health Department provides Lower Alloways Creek Township with Public Health Services, and;

WHEREAS, N.J.S.A. 40:65A-1 et seq. authorizes and encourages Shared Services Agreements between government entities, and;

WHEREAS, Salem County has agreed to provide Lower Alloways Creek with Public Health Services, pursuant to N.J.S.A. 26:3A2-1 et seq. and N.J.S.A. 40A:65-1 et seq. at no cost to the Township, and;

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby enter into a Shared Services Agreement with Salem County for Public Health Services from September 1, 2019 through August 31, 2024.

BE, IT FURTHER RESOLVED that the Mayor and Clerk be authorized to execute an agreement for Public Health Services with Salem County.

The motion for Resolution 2019-73 authorizing a shared services agreement between lower Alloways Creek Township and Salem County for Public Health Services from September 1, 2019 through August 31, 2024 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Palombo, Bradway) for Resolution 2019-74, a Resolution authorizing the receipt of bids for Waste Water and Well Water Analysis services.

#### **RESOLUTION 2019-74**

##### **AUTHORIZING THE RECEIPT OF BIDS FOR WASTE WATER AND WELL WATER LAB ANALYSIS SERVICES**

WHEREAS, the Township Committee of the Township of Lower Alloways Creek does recognize the need for Waste Water of the Sewer Treatment Plants & Well Water Lab Analysis services, and;

WHEREAS, bid specifications for Waste Water and Well Water Lab Analysis services have been promulgated by the Purchasing Agent and have or will be made available for review by the Township Committee prior to the bid being advertised, for their review.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that the Township Purchasing Agent is hereby authorized to advertise for the receipt of bids for Waste Water of the Sewer Treatment Plants and Well Water Lab Analysis Services as necessary.

The motion for Resolution 2019-74 authorizing the receipt of bids for Waste Water and Well Water Analysis services passed a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Bradway, Collier, Venable and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) for Resolution 2019-75, a Resolution to authorize the receipt of bids for HVAC services for the period October 1, 2019 through September 30, 2020.

#### **RESOLUTION 2019-75**

##### **AUTHORIZING THE RECEIPT OF BIDS FOR HVAC SERVICES**

WHEREAS, the Township Committee of the Township of Lower Alloways Creek does recognize the need for HVAC Services for the maintenance and repairs of such equipment at Township Buildings and at the Leisure Arms Senior Complex in a timely manner, and;

WHEREAS, bid specifications for HVAC services have been promulgated by the Purchasing Agent and made available for review by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that it does approve the specifications promulgated by the Purchasing Agent for HVAC services.

BE, IT FURTHER RESOLVED by the Township Committee of the Township of Lower Alloways Creek that the Township Purchasing Agent is hereby authorized to advertise for the receipt of bids for HVAC services.

The motion for Resolution 2019-75 passed a vote of the Township Committee as follows: 4-0-1

Ayes: Venable, Bradway, Palombo and Pompper  
Nays: none Abstain: none Absent: none

Motion (Bradway, Collier) for Resolution 2019-76, a Resolution to renew the Township's Health Insurance Policies for the period September 1, 2019 through August 31, 2019 with Insurance Solutions, Inc.

#### **RESOLUTION 2019- 76**

A RESOLUTION TO RENEW THE TOWNSHIP OF LOWER ALLOWAYS CREEK'S HEALTH INSURANCE POLICIES INSURANCE POLICIES FOR THE PERIOD SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020 WITH INSURANCE SOLUTIONS, INC.

WHEREAS, the Township of Lower Alloways Creek has need of securing Health and Dental Insurance for its employees, and;

WHEREAS, Jason DeMarco of Insurance Solutions, Inc., the Township's Health Insurance agent of record has submitted for review a renewal Health Insurance package covering the period of September 1, 2019 through August 31, 2020, and;

WHEREAS, the Insurance Committee of the Township Committee has met with Jason DeMarco of Insurance Solutions, Inc. and is making a recommendation to the full Township Committee to renew the Health and Dental Insurance Policies of the Township.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that the Health Insurance package for the period of September 1, 2019 through August 31, 2020 be hereby authorized and approved.

BE IT FURTHER RESOLVED that the Clerk notify the Township Purchasing Agent and Jason DeMarco of Insurance Solutions, Inc. of this action.

The motion for Resolution 2019-76 to renew the Township's Health Insurance Policies for the period September 1, 2019 through August 31, 2019 with Insurance Solutions, Inc. passed a vote of the Township Committee as follows: 4-0-1

Ayes: Bradway, Collier, Palombo and Pompper  
Nays: none Abstain: Venable Absent: none

#### **OLD BUSINESS**

#### **NEW BUSINESS**

Motion (Bradway, Collier) to approve the request from the Police Department to purchase various Firearms Supplies from various vendors (listing provided) at a cost of \$ 4,108.73.

The motion to approve the request from the Police Department to purchase various Firearms Supplies from various vendors (listing provided) at a cost of \$ 4,108.73 was passed by a vote of the Township Committee as follows: 4-0-1

Ayes: Bradway, Collier, Palombo and Pompper  
Nays: none Abstain: Venable Absent: none

Motion (Bradway, Collier) to approve the agreement between the Township of Lower Alloways Creek and the Lower Alloways Creek Officer's Association for the period Jan 2020 – Dec 31, 2014.

The motion to approve the agreement between the Township of Lower Alloways Creek and the Lower Alloways Creek Officer's Association for the period Jan 2020 – Dec 31, 2014 was passed by a vote of the Township Committee as follows: 4-0-1

Ayes: Bradway, Collier, Palombo and Pompper

Nays: none Abstain: Venable Absent: none

Motion (Bradway, Collier) to grant to the US Government an irrevocable right to enter upon the lands hereinafter described at any time within a period twenty-four (24) months from July 15, 2019, for surveys and site investigations.

The motion to grant to the US Government an irrevocable right to enter upon the lands hereinafter described at any time within a period twenty-four (24) months from July 15, 2019, for surveys and site investigations was passed by a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Collier, Palombo, Venable and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Palombo) to accept the resignation of Doris Beirman, as a substitute food service worker in the Senior Lunch Program.

The motion to accept the resignation of Doris Beirman, as a substitute food service worker in the Senior Lunch Program was passed by a vote of the Township Committee as follows: 5-0

Ayes: Venable, Palombo, Bradway, Collier, and Pompper

Nays: none Abstain: none Absent: none

**CORRESPONDENCE:** All correspondence received has been distributed to the proper parties

#### **REPORTS TO THE COMMITTEE & COMMITTEE REPORTS:**

**Public Works:** Superintendent Fogg stated that the new Trash Truck should be delivered to the local dealer on September 2 and will be gone over by them, then delivered to us about September 9<sup>th</sup>.

Superintendent Fogg stated that the department will be doing hazmat, confined space and confined space rescue training.

Superintendent Fogg stated that the current mechanic has stated that he will be retiring next year and Superintendent Fogg would like for the Committee to consider what they would like the hiring process to be for a replacement. Superintendent Fogg would like the Committee to consider sending the new person for training in different areas, such as air conditioning, etc.

Superintendent Fogg stated that he has informed the County of the street signs which need replacing, the County has said they will do the installations.

**Police Department:** Chief Venable stated that the Night Out went very well and he thanked the Public Works Department for helping to make it possible to do.

Chief Venable stated that the new Live Scan system has been installed.

Chief Venable stated that the department has acquired an overhead projector through the military surplus program and when picking it up got a tour of the facility and better understanding of what might become available.

**Fire Department:** Assistant Chief Fisher stated that the Chicken BBQ was sold out and that on October 7 there will be a pre-construction meeting for the new Fire Truck.

## **Mayor and Committee Members**

Mayor Pompper stated that the Night Out was a success, with attendance up over last year and the Fire Truck rides were very popular.

**PUBLIC COMMENT:** No one from the Public indicated that they wished to make any comments.

### **CLOSED SESSION**

Motion (Bradway, Palombo) for a resolution to convene into a Closed Session of Business.

### **RESOLUTION 2019 - 77** **A RESOLUTION FOR A CLOSED SESSION**

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek that a portion of the meeting of the Township Committee be closed to the public to enable the Township Committee to discuss, and where appropriate, take action concerning the following matter(s) as permitted by N.J.S.A. 10:4-12:

\_\_\_\_ 3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_ 7. Any pending or anticipated litigation or contract negotiation other than in (4) above in which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

\_\_\_\_ 8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

More specifically, the matter to be discussed involves the following:

- |                          |  |
|--------------------------|--|
| 1. Personnel             | Police Dept  |
| 2. Potential Litigation  | Unsafe Buildings/Structures, Municipal Lien Properties |
| 3. Contracts / Personnel | Animal Control Services                                |

BE IT FURTHER RESOLVED, that the matters discussed will be available for public inspection

1. At such time the matter is concluded
2. At such time the matter is concluded
3. At such time the matter is concluded

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that this Closed Session is expected to continue for five (5) minutes and there after the regular meeting would then reconvene and further business by the Committee will not take place at its conclusion.

The motion to convene into a Closed Session of business passed a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Palombo, Collier, Venable and Pompper  
Nays: none Abstain: none Absent: none

Motion (Bradway, Palombo) to come out of the Closed Session and return to Open Session business of the Committee.

The motion to come out of the Closed Session and return to the Open Session business of the Committee passed a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Palombo, Collier, Venable and Pompper  
Nays: none Abstain: none Absent: none

#### ADJOURNMENT

Motion (Venable, Bradway) to adjourn the meeting at 8:05 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the August 20, 2019 Meeting were approved at a Township Committee Meeting held, September 17, 2019.

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

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Ronald L Campbell Sr. Clerk

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Mayor, Ellen B. Pompper