

**MINUTES OF THE REGULAR MONTHLY MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD APRIL 21, 2020**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on April 21, 2020 with Mayor Ellen B. Pompper calling the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE GIVEN

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of the Annual Notice which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times and posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

[Because of a pandemic spreading of the Covid-19 virus, federal and state officials have ordered citizens to shelter in their homes, not gather in groups of more than ten, washing of hands thoroughly, try not to touch your face, nose or eyes and wear face masks when in public places, therefore no public meetings are being held in person at this time]

This meeting was in addition, advertised as a teleconference meeting via the South Jersey Times, posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building and placed on the home page of the Township's website.

FLAG SALUTE

Mayor Pompper led in the Flag Salute.

ROLL CALL OF COMMITTEE

Present: Mr. Bradway, Mr. Collier, Mr. Palombo, Mr. Venable and Mayor Pompper

Absent: none

OTHERS IN ATTENDANCE

Also in attendance were four- (4) members of the public including, Lewis Fogg; Superintendent of Public Works; Police Chief Richard Venable; Solicitor, Linwood Donelson III and Township Clerk Ronald L Campbell Sr.

PAYMENT OF AUDITED VOUCHERS

Motion (Venable, Bradway) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 4-0-1

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: Venable # 22516 Absent: none

REPORTS TO THE COMMITTEE

The Mayor requested that the minutes reflect that the March 2020 Monthly reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Construction Office, Engineer, Finance, Municipal Court, Police Department, Public Works, Sewer and Tax Collector.

MINUTES

Motion (Venable, Bradway) to approve the Regular Meeting Minutes of the Township Committee Meeting held on March 17, 2020.

The motion to approve the Regular Meeting Minutes of the Township Committee Meeting held on March 17, 2020 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

RESOLUTIONS

Motion (Venable, Bradway) for Resolution 2020- 40, a Resolution to amend the 2020 Budget.

RESOLUTION 2020-40 A RESOLUTION AMENDING THE 2020 BUDGET

WHEREAS, the Municipal Budget for the year 2020 was approved on the 18th day of February, and

WHEREAS, the public hearing has been held as advertised, and

WHEREAS, it is desired to amend said approved budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek, County of Salem that the following amendments to the approved budget of 2020 be made:

General Revenues:	From	To
1. Surplus Anticipated	<u>1,542,847.86</u>	<u>1,762,735.86</u>
Total Surplus Anticipated	<u>1,542,847.86</u>	<u>1,762,735.86</u>
3. Miscellaneous Revenues - Section A: Local Revenues		
Police Agreement	<u>106,981.00</u>	<u>0.00</u>
Trash Agreement	<u>239,334.00</u>	<u>0.00</u>
Total Section A: Local Revenues	<u>2,789,315.00</u>	<u>2,443,000.00</u>
3. Miscellaneous Revenues - Section B:		
State Aid Without Offsetting Appropriations		
Garden State Trust – PILOT	<u>35,841.00</u>	<u>55,287.00</u>
Total Section B: State Aid Without Offsetting Appropriations	<u>5,036,202.00</u>	<u>5,055,648.00</u>
3. Miscellaneous Revenues - Section D:		
Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Shared Service Agreements		
Elsinboro Township - Recycling Collection Services	<u>0.00</u>	<u>81,129.00</u>
Mannington Township - Recycling Collection Services	<u>0.00</u>	<u>69,076.00</u>
Oldmans Township - Recycling Collection Services	<u>0.00</u>	<u>89,129.00</u>
Elsinboro Township - Police Services	<u>0.00</u>	<u>106,981.00</u>
Total Section D: Shared Service Agreements	<u>0.00</u>	<u>346,315.00</u>
Summary of Revenues		
1. Surplus Anticipated	<u>1,542,847.86</u>	<u>1,762,735.86</u>
3. Miscellaneous Revenues:		

Total Section A: Local Revenues	<u>2,789,315.00</u>	<u>2,443,000.00</u>
Total Section B: State Aid Without Offsetting Appropriations	<u>5,036,202.00</u>	<u>5,055,648.00</u>
Total Section D: Shared Service Agreements	<u>0.00</u>	<u>346,315.00</u>
Total Miscellaneous Revenues:	<u>7,887,817.74</u>	<u>7,907,263.74</u>
5. Subtotal General Revenue (Items 1,2,3,4)	<u>9,450,665.60</u>	<u>9,689,999.60</u>
7. Total General Revenues	<u>9,450,665.60</u>	<u>9,689,999.60</u>

General Appropriations:

8. (A) Operations - within "CAPS"

Police	<u>1,375,000.00</u>	<u>1,268,019.00</u>
Salaries and wages	<u>5,503,218.00</u>	<u>5,396,237.00</u>
Total Operations (Item 8(A)) within "CAPS"	<u>5,505,218.00</u>	<u>5,398,237.00</u>

Total Operations Including Contingent within "CAPS"

Detail:	<u>2,504,600.00</u>	<u>2,397,619.00</u>
Salary and Wages		
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	<u>6,079,347.00</u>	<u>5,972,366.00</u>

8. (A) Operations - Excluded from "CAPS"

Shared Service Agreements	0.00	81,129.00
Elsinboro Township - Recycling Collection Services	0.00	69,076.00
Mannington Township - Recycling Collection Services	0.00	89,129.00
Oldmans Township - Recycling Collection Services	0.00	106,981.00
Elsinboro Township - Police Services	0.00	346,315.00
Total Shared Service Agreements	<u>37,300.74</u>	<u>383,615.74</u>

Total Operations Excluded from "CAPS"

Detail:		
Salaries and Wages	<u>0.00</u>	<u>106,981.00</u>
Other Expenses	<u>37,300.74</u>	<u>276,634.74</u>
(H-2) Total General Appropriations for Municipal Purposes		

Excluded from "CAPS"	3,329,316.74	3,675,631.74
(O) Total General Appropriations Excluded from "CAPS"	3,329,316.74	3,675,631.74
(L) Subtotal General Appropriations {Items (H-1) and (O)}	9,408,663.74	9,647,997.74
9. Total General Appropriations	<u>9,450,665.60</u>	<u>9,689,999.60</u>

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed with the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

The motion for Resolution 2020- 40 to amend the 2020 Budget passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) for Resolution 2020-41, a Resolution to adopt the 2020 Budget in the amount of \$ 9,689,999.60.

2020 BUDGET RESOLUTION

MUNICIPAL BUDGET OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK, COUNTY OF
SALEM, FOR THE FISCAL YEAR 2020.

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2020;

THE GOVERNING BODY of the Township of Lower Alloways Creek does hereby approve the following as the Budget for the Year 2020.

Totals of Revenues and Appropriations being \$ \$ 9,689,999.60 Nine million, six hundred eighty-nine thousand, nine hundred ninety-nine dollars and sixty cents.

The motion for Resolution 2020-41 to adopt the 2020 Budget in the amount of \$ 9,689,999.60 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Bradway, Collier, Palombo and Pompper

Nays: none Abstain: none Absent: none

OLD BUSINESS

Alloways Creek Neck Road Phase VI

The Committee discussed the engineer's report regarding Alloways Creek Neck Road Phase VI and that according to the report additional funds beyond that which was approved by the NJDOT (\$156,382.00) to complete areas that need resurfacing are needed, the engineer estimates it would take \$325,137.50 to complete everything up to newer paved areas. Some of the discussion focused on the fact that the areas in question were County roads and they should be responsible. The County will be contacted to see if they are willing to fund what would be their portion of any work. The Committee did agree that the Township only do as much work as the NJDOT funding in Phase VI covers.

War Monument – adding names

The Committee discussed receiving applications and Mr. Bradway and Mr. Palombo volunteered to be a review committee to look at the applications to see if they qualify.

NEW BUSINESS

Motion (Venable, Bradway) to approve the purchase of 30 - 45 lb pails of D-CHOLOR Tablets from USA BLUEBOOK at a cost of \$ 4,353.07

The motion to approve the purchase of 30 - 45 lb pails of D-CHOLOR Tablets from USA BLUEBOOK at a cost of \$ 4,353.07 was passed by a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Bradway, Collier, Venable and Pompper

Nays: none Abstain: none Absent: none

Motion (Bradway, Collier) to approve a lease agreement with Gary C. Henderson to occupy Unit C-16 at the Leisure Arms Complex.

The motion to approve a lease agreement with Gary C. Henderson to occupy Unit C-16 at the Leisure Arms Complex. was passed by a vote of the Township Committee as follows: 5-0

Ayes: Bradway, Collier, Palombo, Venable, and Pompper

Nays: none Abstain: none Absent: none

CORRESPONDENCE: All correspondence received has been distributed to the proper parties

REPORTS TO THE COMMITTEE & COMMITTEE REPORTS:

Police Department:

Chief Venable spoke with the Committee about how the Department now had no Part-Time Officers as one was called to active status in the National Guard to help with the pandemic and the other one also works in hospital security and therefore has not been used. Chief Venable stated that this means we either pay the officers for the full 84 hour shift or pay them over time to prevent doing so. The consensus of the Committee was that it was acceptable to pay for the full 84 hours.

Public Works:

Superintendent Fogg asked if there were any questions regarding his monthly report. Superintendent Fogg spoke to the Committee about the flower beds at the Municipal Building. There was some discussion about an aluminum flag pole taken from the Public Works yard during recycling hours.

Mayor and Committee Members

Mr. Venable and Mr. Bradway commented for everyone to stay safe.

Mayor Pompper spoke with the rest of the Committee about what might need to be in the newsletter regarding no Log Cabin in May and other items.

Mayor Pompper stated that in speaking with PSEG Officials there will be no May Drill because of the pandemic and that they have taken precautions to ensure they have a virus free workforce.

PUBLIC COMMENT: No one from the Public indicated that they wished to make any comments.

ADJOURNMENT

Motion (Venable, Bradway) to adjourn the meeting at 8:03 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the April 21, 2020 Meeting were approved at a Township Committee Meeting held May 18, 2020

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

Ronald L Campbell Sr. Clerk

Mayor, Ellen B. Pompper