

**MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD JULY 21, 2015**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on July 21, 2015 with Mayor Timothy W. Bradway calling the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE GIVEN

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of an Annual Notice, which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times, posted on the Township's Website and the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

FLAG SALUTE Mayor Bradway led in the Flag Salute.

ROLL CALL OF COMMITTEE

Present: Mr. Breslin, Mr. Palombo, Mrs. Pompper, Mr. Venable, and Mayor Bradway **Absent:** None

OTHERS IN ATTENDANCE:

Also in attendance were -11- (eleven) members of the Public and Jack Lynch, Superintendent of Public Works; Lewis Fogg, Public Works Foreman; David Sowers, Director of Public Safety; Jean S. Chetney, Solicitor and the Township Clerk Ronald L Campbell Sr.

APPROVAL OF AUDITED VOUCHERS

Motion (Pompper, Venable) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

MONTHLY REPORTS TO THE COMMITTEE

The Mayor requested that the minutes reflect that the June 2015 Monthly Reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Police Department, Municipal Court, Tax Collector, Sewer Collector, Construction Office, Engineer, Animal Control and Finance.

APPROVAL OF THE MINUTES

Motion (Pompper, Venable) to approve the Minutes of the Regular and Closed Session Meetings held June 16, 2015 and the Special Meeting held June 30, 2015.

The motion to approve the Minutes of the Regular and Closed Session Meetings held June 16, 2015 and the Special Meeting held June 30, 2015 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, and Bradway

Nays: none Abstain: none Absent: none

GLOUCESTER, SALEM AND CUMBERLAND COUNTY JIONT INSURANCE FUND

Tom Narolewski (LAC's Risk Management Consultant) and Paul Florenza (Deputy Executive Director TRICO JIF) spoke to the Committee about the TRICO JIF and the Township's upcoming renewal for three more years. They gave statistics and the performance history of the JIF to show that it out performs

regular commercial insurance options. They also gave information on LAC specifically to show our usage and coverages. Mr. Narolewski spoke about LAC's great safety record which keeps our insurance rate down. Mr. Narolewski contributed that to Mr. Kaufmann (Safety Coordinator) and the Safety Committee's efforts to discuss and work to provide a safe environment in which to work. Mr. Florenza discussed other JIF and commercial insurance options the Township could have chosen, other JIFs do not provide the safety incentive programs and are located in North Jersey. Mr. Florenza stated that commercial insurance does not provide the amount of coverage at the price the TRICO JIF can provide it. In addition the TRICO JIF is geared toward and convenient for local control and involvement.

RESOLUTIONS

Motion (Pompper, Venable) for Resolution 2015-89, A Resolution authorizing the receipt of bids for HVAC services.

RESOLUTION 2015-89 AUTHORIZING THE RECEIPT OF BIDS FOR HVAC SERVICES

WHEREAS, the Township Committee of the Township of Lower Alloways Creek does recognize the need for HVAC Services for the maintenance and repairs of such equipment at Township Buildings and at the Leisure Arms Senior Complex in a timely manner, and;

WHEREAS, bid specifications for HVAC services have been promulgated by the Purchasing Agent and made available for review by the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that it does approve the specifications promulgated by the Purchasing Agent for HVAC services.

BE, IT FURTHER RESOLVED by the Township Committee of the Township of Lower Alloways Creek that the Township Purchasing Agent is hereby authorized to advertise for the receipt of bids for HVAC services.

The motion for Resolution 2015-89 authorizing the receipt of bids for HVAC services passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2015-90, A Resolution authorizing the Auction sale of Surplus public property items at Govdeals.com online auction.

RESOLUTION 2015-90 A RESOLUTION TO AUTHORIZE THE SALE OF SURPLUS PUBLIC PROPERTY ITEMS AT GOVDEALS.COM ONLINE AUCTION.

WHEREAS, The Township of Lower Alloways Creek has surplus public property items, which it no longer has need of for public service; and,

WHEREAS, N.J.S.A. 40A 11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and,

WHEREAS, the Township Committee does authorize the following items:

1. Phillips 19 inch TV

2. HP LaserJet 4100 Printer
3. 2- HP Pentium 4 Computers
4. Avaya Phone
5. PC Monitor Stand
6. 7- Scott JRT Junior Twin Dispensers & 9 rolls of Paper

be offered for auction online through Govdeals.com whose headquarters are located in Montgomery Alabama, pursuant to New Jersey Public Property Laws and Local Finance Notice 2008-09.

NOW, THEREFORE BE IT RESOLVED THAT the Township Committee of the Township of Lower Alloways Creek does authorize the sale of this surplus public property by online auction at Govdeals.com and does authorize the Purchasing Agent to negotiate with Govdeals.com as to the terms and conditions of their commission and any other particulars pertaining to the auction.

BE IT FURTHER RESOLVED that the terms and conditions of the online auction be available at the Municipal Clerk's Office and available through the auction website pursuant to Local Finance Notice 2008-09.

The motion for Resolution 2015-90 authorizing the Auction sale of Surplus public property items at Govdeals.com online auction passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

ORDINANCE (INTRODUCTION)

Motion (Pompper, Bradway) to introduce Ordinance 2015-05 an Ordinance to repeal Chapter 69 known as Boat Ramp, Municipal

The Committee asked the solicitor if and how they could control the Boat Ramp and Parking at the Hancocks Bridge facility. Mrs. Chetney stated that the Township could require all who would use the Ramp and Parking area to register and pay a small fee if desired by the Committee, this would provide a way to ensure that every user would receive the rules and regulations pertaining to the Ramp and Parking area. Mr. Breslin state that he did not want to repeal the chapter but to modify it to set the ramp and parking area usage rules. Mr. Breslin further stated that the code should also state that there will be "No fishing or Swimming" in that area and it should be posted as such. Mr. Breslin and Mr. Venable both stated that part of the problem at the ramp currently is that people are fishing off of the ramp dock and persons using the ramp are having trouble with fishing lines and people not moving so they can get their boat in and out of the water. It was decided that the solicitor should work on new language for the chapter using the suggestions given.

Motion (Breslin, Pompper) to Table, Ordinance 2105-05. The motion to Table Ordinance 2015-06 was unanimously approved by the Committee.

Motion (Pompper, Breslin) to introduce Ordinance 2015-06, an Ordinance Fixing the Compensation to be paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek.

ORDINANCE 2015-06

AN ORDINANCE AMENDING PREVIOUS ORDINANCES FIXING THE COMPENSATION TO BE PAID TO THE APPOINTED OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK

BE IT ORDAINED by the Township Committee of the Township of Lower Alloways Creek, in the County of Salem and the State of New Jersey, that an Ordinance Fixing the Compensation to be Paid

to the Appointed Officers and Employees of the Township of Lower Alloways Creek for 2015 is hereby amended to provide rates of Salary and Wage compensation as follows:

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
LIEUTENANT	\$94,881	\$98,629	\$102,525	\$106,575	\$110,785	\$115,161
SFC	\$92,035	\$95,671	\$99,450	\$103,378	\$107,461	\$111,706
SERGEANT	\$89,189	\$92,712	\$96,374	\$100,181	\$104,138	\$108,252
CORPORAL	\$85,959	\$89,355	\$92,884	\$96,553	\$100,367	\$104,332
PTL. (Step 8)	\$81,110	\$84,314	\$87,644	\$91,106	\$94,705	\$98,446
PTL. (Step 7)	\$77,390	\$80,447	\$83,624	\$86,927	\$90,361	\$93,930
PTL (Step 6)	\$76,053	\$79,057	\$82,180	\$85,426	\$88,800	\$92,308
PTL (Step 5)	\$70,832	\$73,629	\$76,538	\$79,561	\$82,704	\$85,970
PTL (Step 4)	\$64,221	\$66,758	\$69,395	\$72,136	\$74,986	\$77,947
PTL (Step 3)	\$58,597	\$60,911	\$63,317	\$65,818	\$68,418	\$71,121
PTL (Step 2)	\$53,309	\$55,414	\$57,603	\$59,879	\$62,244	\$64,702
PTL (Step 1)	\$43,685	\$45,411	\$47,204	\$49,069	\$51,007	\$53,022

	Pay Frequency	2015
Animal Control Officer	per call	\$31.21/36.41
Chief Financial Officer	Biweekly	\$37,039.26
Director of Public Safety	Biweekly	82,000.00
Part Time Police Officer	Biweekly	\$21.00
Purchasing Agent	Biweekly	\$37,039.26
Tax Assessor	Monthly	\$21,432.24
Tax Collector	Biweekly	\$19,801.26
Township Clerk	Biweekly	\$66,706.98
SEASONAL LABOR	Biweekly	\$11.22
SLEO II Cadet	Biweekly	\$11.00
Part-Time Officer when acting as Supervisor of Shift additional per/hr	Biweekly	\$1.00

SECTION 1. Other provisions that may increase any one individual's compensation include, but are not limited to: overtime, extended shifts, night shift differential, holidays, longevity and other provisions in agreements with the Township of Lower Alloways Creek or stated in the Municipal Employees Policy Manual.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith to the extent of such inconsistencies be and the same are hereby repealed to the extent of such inconsistency.

SECTION 3. This Ordinance shall take effect upon its final passage and publication as required by law. The provisions of this Ordinance shall remain in full force and effect until amended or repealed.

Public Hearing on this Ordinance shall be on August 18, 2015 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on July 21, 2015 shall be published by Title in the South Jersey Times and placed on the Township's Bulletin Board giving notice of said Public Hearing as required by Law.

The motion to introduce for first reading Ordinance 2015-06, an Ordinance Fixing the Compensation to be paid to the Appointed Officers and Employees of the Township of Lower Alloways Creek passed a vote of the Township Committee as follows: 4-0-1

Ayes: Pompper, Breslin, Palombo and Bradway

Nays: none Abstain: Venable (Police Salaries) Absent: none

OLD BUSINESS:

Mayor Bradway spoke to the Committee about a group telephone-conference regarding the decision by the NJ PBU to release Verizon from maintaining phone land lines. A group of municipalities and representatives from the NJSLOM discussed their telephone line problems and what action they might take to correct this situation. As a result of this tele-conference it was proposed that one municipality would become the lead agency in a challenge to the NJ BPU's decision to not hold Verizon to its franchise agreement to maintain their telephone land lines in coming years. It was also asked if those municipalities that wanted to participate in this action, would each contribute a share of the legal and other costs of bringing the action against the NJ BPU. Members of the LAC Township Committee expressed their support of such action acknowledging that 1/3 of the Township's residents are affected by this NJ PBU order. The Committee discussed this and will wait until the details of the action are worked out before committing to this proposed group action.

NEW BUSINESS:

Motion (Pompper, Venable) to approve the attendance of Lewis Fogg at the Salem County Storm Water Booth August 4, 2015 from 5:00 -7:00 pm.

The motion approve the attendance of Lewis Fogg at the Salem County Storm Water Booth August 4, 2015 from 5:00 -7:00 pm passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Breslin, Palombo) to approve the purchase of a Hydromatic HPGF 500M3-4 Grinder Pump at a cost of \$ 5,638.00 from Deltronics Corp.

Mr. Venable asked why this pump was needed and how long had it been since one had been previously purchased. Mr. Fogg stated that a spare is needed in case of a pump failure, the pumping stations must have a pump at all times and this is a spare to be available as needed. Mr. Fogg stated that it has been about a year or so since a pump had been purchased.

The motion approve the purchase of a Hydromatic HPGF 500M3-4 Grinder Pump at a cost of \$ 5,638.00 from Deltronics Corp. passed a vote of the Township Committee as follows: 4-1

Ayes: Breslin, Palombo, Pompper and Bradway

Nays: Venable Abstain: none Absent: none

Motion (Breslin, Palombo) to approve the purchase an installation of a 5 ton HVAC system in the Police Department by Autocon, Inc. at a cost not to exceed \$7297.00.

The motion approve the purchase an installation of a 5 ton HVAC system in the Police Department by Autocon, Inc. at a cost not to exceed \$7297.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Palombo, Pompper, Venable and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Breslin) to approve scholarships to Salem Community College for tuition only to the following: Emily Alexander, Matthew Finlaw, Chelsea Hassler, Kelsie Hicks, Caleb Kite, Chelsea Plummer and Lauren Turner.

The motion approve scholarships to Salem Community College for tuition only to the following: Emily Alexander, Matthew Finlaw, Chelsea Hassler, Kelsie Hicks, Caleb Kite, Chelsea Plummer and Lauren Turner passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, Venable and Bradway

Nays: none Abstain: Venable (Chelsea Hassler) Absent: none

Motion (Pompper, Breslin) to approve the purchase of a replacement CAT 3208 diesel engine for the 1986 GMC Dump Truck from Jasper Engines at a cost of \$ 6,420.00.

Mr. Venable asked if the truck, frame and body were still in good enough condition to warrant this engine purchase. Mr. Fogg indicated that the truck was in good condition and that this is the truck the Committee purchased a new snow plow for last year.

The motion to approve the purchase of a replacement CAT 3208 diesel engine for the 1986 GMC Dump Truck from Jasper Engines at a cost of \$ 6,420.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Breslin, Palombo, Venable and Bradway

Nays: none Abstain: none Absent: none

CORRESPONDENCE

Mayor Bradway read a letter from the MAPSA Summer Camp Supervisor Lisa Duffield reporting on the MAPSA Summer Camp Program. There were 25 campers who attended over the three weeks of camp and the SouthWest Council provided a drug prevention program, twice a week called "Footprints". Included was a field trip to Pump It Up indoor arena the last week of camp.

REPORTS TO THE COMMITTEE & COMMITTEE REPORTS

Public Works: Mr. Lynch stated that if the Committee had any questions on the Monthly report he would entertain them, if not he had no further report.

Mr. Fogg reported that he had been contacted by the LAC School about removing the backstop building at the school ballfield, if the Committee did not object he would schedule the removal of the building.

Mr. Fogg reported that the AC Unit broke today on Unit B-14 and window units are being used until the outside unit is replaced.

Public Safety: Mr. Sowers reminded everyone of the upcoming National Night Out Event at the Police Department on August 4, 2015, there will be food and an outdoor movie that evening.

Mayor Bradway thanked those who supported and provided items for the LAC Rescue Squad Barbeque fund raiser.

Motion (Pompper, Breslin) to approve the purchase and installation of an AC Unit by Autocon for Leisure Arms Unit B-14 at a cost of \$ 4,350.00.

The motion to approve the purchase and installation of an AC Unit by Autocon for Leisure Arms Unit B-14 at a cost of \$ 4,350.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Breslin, Palombo, Venable and Bradway

Nays: none Abstain: none Absent: none

PUBLIC COMMENT: No one indicated that they wished to make any comments.

CLOSED SESSION

Motion (Pompper, Breslin) to convene into a Closed Session of Business 9:00 pm

RESOLUTION 2015- 91 A RESOLUTION FOR A CLOSED SESSION

BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek that a portion of the meeting of the Township Committee be closed to the public to enable the Township Committee to discuss, and where appropriate, take action concerning the following matter(s) as permitted by N.J.S.A. 10:4-12:

___ 3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

___ 4. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

___ 7. Any pending or anticipated litigation or contract negotiation other than in (4) above in which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

___ 8. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

More specifically, the matter to be discussed involves the following:

- A. Personnel – Public Safety Director's Agreement Amendment
- B. Insurance - eligibility
- C. Contracts – Negotiations FOP

BE IT FURTHER RESOLVED, that the matters discussed will be available for public inspection

- A. At such time the matter is concluded
- B. At such time the matter is concluded
- C. At such time the matter is concluded

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that this Closed Session is expected to continue for thirty (30) minutes and that further business by the Committee will take place at its conclusion.

The motion for the Closed Session of Business passed a vote of the Committee as follows: 5-0

Ayes: Pompper, Breslin, Palombo, Venable and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Palombo) to come out of the Closed Session of business. 9:20 pm

The motion to come out of the Closed Session of Business passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Palombo, Breslin, Venable and Bradway
Nays: none Abstain: none Absent: none

BUSINESS AFTER CLOSED SESSION

Motion (Breslin, Palombo) to appoint Fred Beirman as Recycling Inspector.

The motion to appoint Fred Beirman as Recycling Inspector passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Palombo, Pompper, Venable and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Breslin) to approve the contract with the Lower Alloways Creek Police Officers for the period of January 1, 2014 through December 31, 2019.

The motion to approve the contract with the Lower Alloways Creek Police Officers for the period of January 1, 2014 through December 31, 2019 passed a vote of the Township Committee as follows: 4-0-1

Ayes: Pompper, Breslin, Palombo and Bradway
Nays: none Abstain: Venable Absent: none

Motion (Pompper, Venable) for Resolution 2015-92, A Resolution appointing Jack Liddle as a SLEO II Cadet and providing for his training at the Gloucester Police Academy.

RESOLUTION 2015-92

A RESOLUTION APPOINTING JACK HOWARD LIDDLE AS A SPECIAL LAW ENFORCEMENT OFFICER (SLEO II)

WHEREAS, the Township Committee of the Township of Lower Alloways Creek desires that residents continue to be employed in all departments within the Township, and;

WHEREAS, the Township Committee of the Township of Lower Alloways Creek did authorize the receiving of applications for possibly two qualified candidates to be sent to Police Academy Training, and;

WHEREAS, the Director of Public Safety is recommending for training, one applicant who has sufficiently passed written and psychological tests:

JAKE HOWARD LIDDLE

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek in the County of Salem and State of New Jersey that **Jake Howard Liddle** be appointed as a Special Law Enforcement Officer (SLEO II), with the Lower Alloways Creek Police Department so he can begin training at the Gloucester County Police Academy in the fall courses of 2015.

BE IT FURTHER RESOLVED that this resolution be sent to the appropriate authorities to accomplish its purpose.

The motion for Resolution 2015-92 appointing Jack Liddle as a SLEO II Cadet and providing for his training at the Gloucester Police Academy passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve an addendum to the Public Safety Director's Agreement to include Holidays as specified in the Personnel Policy manual.

The motion to approve an addendum to the Public Safety Director's Agreement to include Holidays as specified in the Personnel Policy manual passed a vote of the Township Committee as follows: 3-1-1

Ayes: Pompper, Palombo and Bradway

Nays: Breslin Abstain: Venable Absent: none

ADJOURNMENT

Motion (Palombo, Breslin) to adjourn the meeting at 9:30 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the July 21, 2015 Meeting were approved at a meeting held August 18, 2015

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

Ronald L Campbell Sr. Clerk

By: _____
Mayor, Timothy W. Bradway