

**MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE  
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD AUGUST 21, 2012**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on August 21 with Mayor Ellen B. Pompper calling the meeting to order at 7:30 p.m.

**STATEMENT OF NOTICE GIVEN**

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of an Annual Notice, which was filed with the Lower Alloways Creek Township Clerk, forwarded to the Today's Sunbeam and Bridgeton News and posted on the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

**FLAG SALUTE** Mayor Pompper led in the Flag Salute.

**ROLL CALL OF COMMITTEE**

**Present:** Mr. Breslin, Mr. Palombo, Mr. Venable, Mr. Wood and Mayor Pompper

**Absent:** None

**OTHERS IN ATTENDANCE:**

Also in attendance were -11- (fifteen) members of the Public, Jack Lynch, Superintendent of Public Works; Lewis Fogg, Public Works Foreman; David Sowers, Director of Public Safety; George Rosenberger, Solicitor and the Township Clerk Ronald L Campbell Sr.

**APPROVAL OF AUDITED VOUCHERS**

Motion (Palombo, Venable) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Venable, Breslin, Wood and Pompper

Nays: none Abstain: none Absent: none

**MONTHLY REPORTS TO THE COMMITTEE**

The Mayor requested that the minutes reflect that the July 2012 Monthly Reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Police Department, Municipal Court, Tax Collector, Sewer Collector, Construction Office, Engineer and Finance.

**APPROVAL OF THE MINUTES OF THE REGULAR TOWNSHIP COMMITTEE MEETING, HELD JULY 17, 2012.**

Motion (Breslin, Venable) to approve the July 17, 2012 Regular Township Committee Meeting Minutes.

The motion to approve the minutes of the July 17, 2012 Regular Township Committee Meeting Minutes passed a vote of the Township Committee as follows: 4-0-1

Ayes: Breslin, Venable, Palombo and Pompper

Nays: none Abstain: Wood Absent: none

## RESOLUTIONS

Motion (Breslin, Venable) for Resolution 2012-93 A Resolution to reject the bid for a Police Interceptor Utility AWD

### RESOLUTION 2012-93

A RESOLUTION TO REJECT THE ONE BID RECEIVED FOR THE PURCHASE OF A POLICE INTERCEPTOR AWD UTILITY VEHICLE

WHEREAS, the Township Purchasing Agent has promulgated and solicited bids for the purchase of a Police Interceptor AWD Utility Vehicle; and,

WHEREAS, bids were received for the purchase of a Police Interceptor AWD Utility Vehicle as advertised; and,

WHEREAS, one bid was submitted at a purchase price of \$36,848.00 (Thirty-six thousand, eight hundred forty-eight dollars); and,

WHEREAS, the Purchasing Agent of the Township of Lower Alloways Creek and the Director of Public Safety are recommending that this bid be rejected as being over the estimated cost of the vehicle. *[N.J.S.A. 40A:11-13.2]*

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that, it hereby determines that the one bid submitted for the purchase of a Police Interceptor AWD Utility Vehicle is over the \$ 34, 000.00 estimated budget for the cost of the purchase.

BE IT FURTHER RESOLVED that the Township Committee does reject the one bid received as being over the estimated cost of the vehicle to be purchased and does further authorize the Purchasing Agent to re-advertise for the receipt of bids for the purchase of a Police Interceptor AWD Utility Vehicle.

The motion for Resolution 2012-93 to reject the bid for a Police Interceptor Utility AWD passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Venable, Palombo, Wood and Pompper

Nays: none

Abstain: none

Absent: none

Motion (Venable, Palombo) for Resolution 2012-94 A Resolution setting the date of August 20, 2012 as the due date for third quarter 2012 taxes, after which third quarter taxes are delinquent and interest will be charged back to August 1, 2012.

### RESOLUTION 2012-94

A RESOLUTION BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK SETTING THE DATE OF AUGUST 20, 2012 FOR THE RECEIPT OF THIRD QUARTER 2012 PROPERTY TAXES AFTER WHICH THIRD QUARTER 2012 PROPERTY TAXES WILL BE DELINQUENT AND INTEREST SHALL BE CHARGED STARTING FROM AUGUST 1, 2012

WHEREAS, the Tax Collector of the Township of Lower Alloways Creek sent out the third quarter 2012 property tax bills on July 26, 2012, and;

WHEREAS, New Jersey State law requires that when third quarter tax bills are issued a 25 (twenty-five) day interest free period is required before such taxes are subject to interest penalties, and;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek, County of Salem, and State of New Jersey that it hereby sets August

20, 2012 as the end of the interest free period for third quarter 2012 property taxes.

BE IT FURTHER RESOLVED that after August 20, 2012 any property taxes received shall be subject to interest charges, back to August 1, 2012.

BE IT FURTHER RESOLVED that the Clerk forward a copy of this resolution to the tax Collector for her records.

(6) The third installment of taxes shall not be subject to interest until the later of August 1, the additional interest-free period authorized pursuant to R.S.54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered. Any payment received after the later of August 1, the additional interest-free period authorized pursuant to R.S.54:4-67, or the twenty-fifth calendar day after the date that the tax bill or estimated tax bill for the third installment was mailed or otherwise delivered may be charged interest back to August 1. The estimated tax bill shall contain a notice specifying the date on which interest may begin to accrue.

The motion for Resolution 2012-94 passed a vote of the Township Committee as follows: 5-0

Ayes: Venable, Palombo, Breslin, Wood and Pompper

Nays: none

Abstain: none

Absent: none

Motion (Wood, Venable) for Resolution 2012-95 A Resolution to affirm the Township's Civil Rights Policy.

#### **RESOLUTION 2012-95**

**A RESOLUTION TO AFFIRM THE TOWNSHIP OF LOWER ALLOWAYS CREEK'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of the Township of Lower Alloways Creek to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Township of Lower Alloways Creek has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Township Committee of the Township of Lower Alloways Creek that:

Section 1: No official, employee, appointee or volunteer of the Township by whatever title known, or any entity that is in any way a part of the Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township's business or using the facilities or property of the Township .

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township to provide services that otherwise could be performed by the Township .

Section 3: Discrimination, harassment and civil rights shall be defined for

purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Township Committee shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Township Committee shall establish written procedures that require all officials, employees, appointees and volunteers of the Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Township Committee shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Township Committee shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township . This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published on the official Website of the Township in order for the public to be made aware of this policy and the Township’s commitment to the implementation and enforcement of this policy.

The motion for Resolution 2012-95 to affirm the Township’s Civil Rights Policy passed a vote of the Township Committee as follows: 5-0

Ayes: Wood , Venable, Breslin, Palombo and Pompper  
Nays: none Abstain: none Absent: none

Motion (Wood, Breslin) for Resolution 2012-96 A Resolution to approve a green purchasing policy.

**RESOLUTION 2012-96  
ENVIRONMENTALLY PREFERABLE PURCHASING POLICY  
(GREEN PURCHASING POLICY)**

1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING POLICY)

1.1 STATEMENT OF THE POLICY

It is the policy & practice of the Township of Lower Alloways Creek to:

- Institute practices that reduce waste by increasing product efficiency and effectiveness, and

- Purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practicable, and
- Purchase products that include recycled content, are durable and long-lasting, conserve energy and water, use agricultural fibers and residues, reduce greenhouse gas emissions, use unbleached or chlorine free manufacturing processes, are lead-free and mercury-free, and use wood from sustainably harvested forests (FSC) when & where possible.

## 1.2 PURPOSE & OBJECTIVES OF THE POLICY

The goal of this policy is to encourage and increase the use of environmentally preferable products and services in the Township of Lower Alloways Creek. By including environmental considerations in purchasing decisions, Township of Lower Alloways Creek can promote practices that improve public and worker health, conserve natural resources, and reward environmentally conscious manufacturers, while remaining fiscally responsible.

The policy objectives are to:

- Conserve natural resources,
- Minimize environmental impacts such as pollution and use of water and energy,
- Eliminate or reduce toxics that create hazards to workers and our community,
- Support strong recycling markets,
- Reduce materials that are routinely land filled or disposed of,
- Increase the use and availability of environmentally preferable products that protect the environment,
- Identify environmentally preferable products & associated distribution systems,
- Reward manufacturers & vendors with contracts that reduce environmental impacts in their production & distribution systems or services,
- Collect & maintain up-to-date information regarding manufacturers, vendors and other sources for locating/ordering environmentally preferable products,
- Create a model for successfully purchasing environmentally preferable products that encourages other purchasers in our community to adopt similar goals.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.3 RESEARCH, EVALUATION & IMPLEMENTATION OF THE POLICY

The Township of Lower Alloways Creek Purchasing Office and members of the Green Team, which shall be composed of representatives from various Township departments/divisions, commissions/committees and volunteer organizations shall research, evaluate, and implement the environmental purchasing objectives. The Green Team Committee shall focus its research, evaluation and the implementation of the Green Policy in the following areas:

- Recycled Content Products (e.g. paper products, playground/recreation equipment, toner/printer cartridges, motor oils & lubricants, furniture, carpets & flooring materials, matting, plastic/composite lumber/building materials, trash bags, parking stops, ceiling tiles, etc...)
- Less Harmful & Non-toxic Materials & Processes (e.g. janitorial/cleaning products, pest management chemicals, phosphates, paint, solvents, fuels & lubricants, etc...)
- Energy & Water Efficient Products & Processes (e.g. solar applications, energy efficient lighting, energy star appliances, water saving devices, vehicles & motorized equipment, etc...)
- Natural Resource & Landscaping Management (e.g. integrated pest and vegetation management, drought tolerant/indigence plants & shrubs, recycled mulches & natural composts, etc...)
- Renewable Products (e.g. FSC certified forests products, renewable energy resources, etc...)
- Disposal & Pollution Reduction (e.g. integrated waste management, duplex copies, retread tires, reusable holiday trees, recycling programs for used ceiling tiles & flooring materials, etc...)
- Packaging (e.g. bulk packaging, reusable boxes, recycled packing materials, shipping pallets, etc...)

- Green Building Program (e.g. using recycled products in the construction and renovation, disposal of building materials in an environmentally sensitive manner, designing and renovating for energy and resource conservation)

The Committee is aware that the evaluation and implementation phases of the project will require changes in awareness, behaviors, practices and operating procedures. To the extent possible, it is the Committee's intention to have a participative process as it researches, evaluates and implements the policy recommendations. It is also the Committee's intention to meet annually after implementation to monitor and evaluate the Township of Lower Alloways Creek's progress in this area.

#### 1.4 SPECIFICATIONS

##### 1.4.1 Source Reduction

- \* To the extent practicable the Township of Lower Alloways Creek shall institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or overall workplace quality.

### 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

#### 1.4 SPECIFICATIONS (CONTINUED)

##### 1.4.1 Source Reduction (Continued)

- \* To the extent practicable the Township of Lower Alloways Creek shall purchase remanufactured products such as toner/printer cartridges, retread tires, furniture, equipment and automotive parts whenever practicable, but without reducing safety, quality or effectiveness.
- \* To the extent practicable the Township of Lower Alloways Creek shall require all equipment bought after the adoption of this policy to be compatible with source reduction goals as referred to in the policy, when & where practicable.
- \* All buyers shall consider short-term and long-term costs in comparing product alternatives, when feasible. This includes the evaluation of the total costs expected during the lifetime of the product, including, but not limited to, acquisition, extended warranties, operation, supplies, maintenance, disposal costs and expected lifetime compared to other alternatives.
- \* Products that are durable, long lasting, reusable or refillable shall be preferred whenever available & practicable.
- \* To the extent practicable the Township of Lower Alloways Creek requests vendors to eliminate excess packaging or to utilize the minimum amount necessary for product protection, to the greatest extent practicable.
- \* Packaging that is reusable, recyclable or compostable shall be preferred, when suitable uses and programs readily exist.
- \* Vendors shall be encouraged to take back and reuse wooden pallets and other shipping and packaging materials when & where practicable.
- \* Suppliers of electronic equipment, including but not limited to computers, monitors, printers, fax machines and photocopiers, shall be required to take back the equipment for reuse or environmentally safe recycling when the Township discards or replaces such equipment, whenever & where practicable.

- \* To the extent practicable the Township of Lower Alloways Creek shall consider provisions in contracts with suppliers of non-electronic equipment that require suppliers to take back equipment for reuse or environmentally safe recycling when the Township discards or replaces such equipment, whenever practicable.
- \* All documents shall be printed and photocopied on both sides (duplex) to reduce the use and purchase of photocopy paper, whenever & where practicable.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.4 SPECIFICATIONS (CONTINUED)

#### 1.4.2 Recycled Content Products

- \* All products for which the United States Environmental Protection Agency (U.S. EPA) has established minimum recycled content standard guidelines in the Agency's Comprehensive Procurement Guidelines, such as those for printing paper, photocopy paper, janitorial paper products, construction, landscaping, parks and recreation, transportation, vehicles, miscellaneous and non-paper office products, shall contain the highest postconsumer content practicable to the application, but no less than the minimum recycled content standards established by the U.S. EPA Guidelines.
- \* Photocopiers and printers purchased or leased by the Township shall be compatible with the use of recycled content and remanufactured products.
- \* To the extent practicable, the Township shall purchase re-refined lubricating and industrial oil for use in its vehicles and other motorized equipment, as long as it is certified by the American Petroleum Institute (API) as appropriate for use in such equipment.
- \* When specifying asphalt concrete, aggregate base or Portland Cement Concrete for road construction projects, the Township shall utilize recycled, reusable or reground materials when & where practicable.
- \* To the extent practicable the Township shall specify and purchase recycled content transportation products, including signs, traffic cones, parking stops, delineators, channelizers and barricades, which shall contain the highest postconsumer content practicable, but no less than the minimum recycled content standards established by the U.S. EPA Comprehensive Procurement Guidelines.
- \* All pre-printed recycled content papers intended for distribution that are purchased or produced shall contain a statement that the paper is recycled content of a minimum of thirty (30%) percent-recycled postconsumer content. Whenever feasible, the statement should indicate the percentage of postconsumer recycled content that the paper contains.

#### 1.4.3 Energy & Water Savings

- \* Where applicable, energy-efficient equipment shall be purchased with the most up-to-date energy efficiency functions. This includes, but is not limited to, high efficiency space heating systems and high efficiency space cooling equipment.
- \* When practicable, the Township shall replace inefficient interior lighting with energy-efficient equipment and bulbs.
- \* When practicable, the Township shall replace inefficient exterior lighting, street lighting and traffic signal lights with energy-efficient equipment and bulbs. Exterior lighting shall be minimized when and where possible to avoid unnecessary lighting of architectural and

landscape features while providing adequate illumination for safety and accessibility.

1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

1.4 SPECIFICATIONS (CONTINUED)

1.4.3 Energy & Water Savings (Continued)

\* All products purchased by the Township and for which the U.S. EPA Energy Star certification is available shall meet Energy Star certification, when practicable and available. When Energy Star labels are not available, (Insert Borough, City or Township) shall choose energy-efficient products that are in the upper 25% of energy efficiency as designated by the Federal Energy Management Program.

\* To the extent practicable the Township shall purchase water-saving/conservation products. This includes, but is not limited to, high-performance fixtures such as toilets, low-flow faucets and aerators, and upgraded landscape irrigation systems.

1.4.4 Green Buildings & LEED IM Ratings

All building and renovations undertaken by the Township shall follow Green Building Practices for design, construction, and operation, where appropriate and practicable, as described in the LEED IM Rating System. Architects and engineers for procured for said work shall be required to have LEED certified members on their staff assigned to the project when & where practicable.

1.4.5 Landscaping & Hardscaping

All landscape renovations, construction and maintenance performed by the Township, including workers and contractors providing landscaping services for the Township, shall employ sustainable landscape management techniques for design, construction and maintenance whenever & where possible, including, but not limited to, integrated pest management (IPM), grass recycling, drip irrigation, composting, and the procurement and use of mulch and compost that give preference to those products produced from regionally generated plant debris and/or food and sludge waste programs.

Plants should be selected to minimize waste by choosing species for purchase that are appropriate to the microclimate, species that can grow to their natural size in the space allotted to them, and perennials rather than annuals for color variations should be utilized. Native and drought-tolerant plants that require no or minimal watering once established are preferred over others when & where practicable.

Hardscapes and landscape structures constructed of recycled content materials are encouraged to be utilized. The Township shall limit the amount of impervious surfaces in the landscape, when & where practicable. Permeable substitutes, such as permeable asphalt or pavers, are encouraged for walkways, patios and driveways.

1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

1.4 SPECIFICATIONS (CONTINUED)

1.4.6 Toxics & Pollution

To the extent practicable, the Township shall purchase, or require janitorial contractors to supply, industrial and institutional cleaning products that meet and/or exceed the Green Seal Certification Standards for environmental preferability and performance.

To the extent practicable, the Township shall purchase, or require janitorial contractors to supply, vacuum cleaners that meet the requirements of the Carpet and Rug Institute “Green Label” Testing Program — Vacuum Cleaner Criteria, are capable of capturing 96% of particulates 0.3 microns in size, and operate with a sound level less than 70dBA. Where possible and as applicable, other janitorial cleaning equipment shall be capable of capturing fine particulates, removing sufficient moisture so as to dry within twenty-four (24) hours, operate with a sound level less than 70dBA, and use high-efficiency, low-emissions engines.

The use of chlorofluorocarbon, Halon & Freon containing refrigerants, solvents and other products shall be phased out and new purchases of heating/ventilating/air conditioning, refrigeration, insulation and fire suppression systems shall not contain them.

All surfactants & detergents shall be readily biodegradable and, where practicable, shall not contain phosphates.

When maintaining buildings and landscapes, Township shall manage pest problems through prevention and physical, mechanical and biological controls. The Township may either adopt and implement an organic pest management policy and practices or adopt and implement an Integrated Pest Management (IPM) policy and practices using the least toxic pest control method as a last resort.

When maintaining buildings, the Township shall utilize products with the lowest amount of volatile organic compounds (VOCs), highest recycled content, and low or no formaldehyde or lead when practicable when purchasing materials such as paint, carpeting, flooring materials, adhesives, furniture, filing cabinetry, ceiling tiles, coving, moldings and casework.

To the extent practicable, the Township shall reduce or eliminate its use of products that contribute to the formation of dioxins and furans. This includes, but is not limited to:

- Photocopier paper, paper products, and janitorial paper products that are unbleached or that are processed without chlorine or chlorine derivatives, whenever & where possible and that possess a minimum of thirty (30%) percent-recycled postconsumer waste content.
- Prohibiting purchase of products that use halogens, polyvinyl chloride (PVC), lead, phthalates and asbestos such as, but not limited to, office binders, chair/floor mats, casework, moldings, furniture, carpeting, flooring materials, ceiling tiles and medical supplies whenever & where practicable.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.4 SPECIFICATIONS (CONTINUED)

#### 1.4.6 Toxics & Pollution (Continued)

To the extent practicable, the Township shall purchase products and equipment with no lead or mercury whenever possible. For products that contain lead or mercury, Township shall give preference to those products with lower quantities of these metals and to vendors with established lead and mercury recovery programs.

To the extent practicable, the Township shall specify that desktop computers, notebooks and monitors purchased shall meet, at a minimum, all Electronic Product Environmental Assessment Tool (EPEAT) environmental criteria designated as “required” as contained in the IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products, whenever practicable.

When replacing vehicles, the Township shall consider less-polluting alternatives to diesel

such as bio-based fuels, hybrids, electric batteries, and fuel cells, as may be available for the application.

#### 1.4.7 Forest Conservation

To the extent practicable, the Township shall not procure wood products such as lumber and paper that originate from forests harvested in an environmentally unsustainable manner. When possible, Township shall give preference to wood products that are certified to be sustainably harvested by a comprehensive, performance-based certification system. The certification system shall include independent third-party audits, with standards equivalent to, or stricter than, those of the Forest Stewardship Council (FSC) certification.

To the extent practicable, the Township encourages the purchase or use of previously utilized and/or salvaged wood and wood products whenever practicable & where available.

#### 1.4.8 Bio-Based Products

Vehicle fuels made from non-wood, plant-based contents such as vegetable oils are encouraged whenever practicable and available.

Paper and construction products made from non-wood, plant-based contents such as agricultural crops and residues are encouraged whenever practicable.

Bio-based plastic products that are biodegradable and compostable, such as bags, film, food and beverage containers, and cutlery, are encouraged whenever practicable.

Compostable plastic products purchased shall meet American Society for Testing and Materials (ASTM) standards as found in ASTM D6400-04. Biodegradable plastics used as coatings on paper and other compostable substrates shall meet ASTM D6868-03 standards.

Proof of compliance with ASTM standards for compostable, biodegradable and degradable plastic products shall be provided by vendors of such products, upon request. One acceptable proof of compliance for compostable plastic products shall be the certification by the Biodegradable Products Institute (BPI).

### 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

#### 1.5 PRIORITIES

The health & safety of workers & citizens is of the utmost importance and takes precedence over all other policies and practices.

To the extent practicable, the Township has made significant investments in developing a successful recycling system and recognizes that recycled content products are essential to the continuing viability of that recycling system and for the foundation of an environmentally sound production system. Therefore, to the greatest extent practicable, recycled content shall be included in products that also meet other specifications, such as chlorine free or bio-based.

Nothing contained in this policy shall be construed as requiring a department, purchaser or contractor to procure products that do not perform adequately for their intended use, exclude adequate competition, or are not available at a reasonable price in a reasonable period of time.

Nothing contained in this policy shall be construed as requiring the Township, department, purchaser or contractor to take any action that conflicts with local, state or federal requirements.

#### 1.6 IMPLEMENTATION OF THE POLICY

The Business Administrator, Purchasing Manager/Agent, Director of Finance, Director of Public Works and other responsible directors/managers shall implement this policy in coordination with other appropriate Township personnel.

As applicable, successful bidders shall certify in writing that the environmental attributes claimed in competitive bids are accurate. In compliance with New Jersey State Law, vendors shall be required to specify the minimum or actual percentage of recovered and postconsumer material in their products, even when such percentages are zero.

Upon request, buyers making the selection from competitive bids shall be able to provide justification for product choices that do not meet the environmentally preferable purchasing criteria in this policy.

Vendors, contractors and grantees shall be encouraged to comply with applicable sections of this policy for products and services provided to the Township, where practicable.

#### 1.7 PROGRAM EVALUATION

The Business Administrator, Purchasing Manager/Agent, Director of Finance, the “Green Team” Committee and other positions responsible for implementing this policy, shall periodically meet and evaluate the success of this policy’s implementation.

### 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

#### 1.8 DEFINITIONS

“American Society for Testing & Materials” means ASTM International, an open forum for the development of high quality, market relevant international standards use around the globe.

“Bio-Based Products” means commercial or industrial products (other than food or feed) that utilize agricultural crops or residues but does not include products made from forestry materials.

“Biodegradable Plastic” means the degradation of the plastic must occur as a result of the action of naturally occurring microorganisms.

“Biodegradable Products Institute” (BPI) is a multi-stakeholder association of key individuals and groups from government, industry and academia, which promotes the use, and recycling of biodegradable polymeric materials (via composting). BPI does not create standards but certifies products that demonstrate they meet the requirements in ASTM D6400 or D6868, based on testing in an approved laboratory.

“Buyer” means anyone authorized to purchase or contract for purchases on behalf of the (Insert Borough, City or Township) or its subdivisions.

“The Carpet & Rug Institute” (CRI) is the national trade association representing the carpet and rug industry. CRI has developed and administered the “Green Label” indoor air quality testing and labeling program for carpet, adhesives, cushion materials and vacuum cleaners.

“Chlorine Free” means products processed without chlorine or chlorine derivatives.

“Compostable Plastic” means plastic that is biodegradable during composting to yield carbon

dioxide, water and inorganic compounds and biomass, at a rate consistent with other known compostable materials and leaves no visually distinguishable or toxic residues.

“Contractor” means any person, group of persons, business, consultant, designing architect, association, partnership, corporation, supplier, vendor or other entity that has a contract with the (Insert Borough, City or Township) or serves in a subcontracting capacity with the (Insert Borough, City or Township) or with an entity having a contract with (Insert Borough, City or Township) for the provision of any goods or services.

“Degradable Plastic” means plastic that undergoes significant changes in its chemical structure under specific environmental conditions.

“Dioxins & Furans” are a group of chemical compounds that are classified as persistent, bioaccumulative, and toxic by the U.S. Environmental Protection Agency (EPA).

“Energy Star” means the U.S. EPA’s energy efficiency product labeling program.

“Energy Efficient Product” means a product that is in the upper twenty-five (25%) percent of energy efficiency for all similar products, or that is at least ten (10%) percent more efficient than the minimum level that meets Federal standards and guidelines.

“Electronic Product Environmental Assessment Tool” (EPEAT) is a procurement tool to help institutional purchasers in the public and private sectors evaluate, compare and select desktop computers, notebooks and monitors based on their environmental attributes.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.8 DEFINITIONS (CONTINUED)

“Federal Energy Management Program” is a program of the Department of Energy that issues a series of Product Energy Efficiency Recommendations that identify recommended efficiency levels for energy-using products.

“Forest Stewardship Council” (FSC) is a global organization that certifies responsible, on-the-ground forest management according to rigorous standards developed by a broad variety of stakeholder groups.

“Green Building Practices” means a whole-systems approach to the design, construction, and operation of buildings and structures that helps mitigate the environmental, economic, and social impacts of construction, demolition, and renovation. Green Building Practices such as those described in the LEED IM Rating System, recognize the relationship between natural and built environments and seeks to minimize the use of energy, water, and other natural resources and provide a healthy productive environment.

“Green Seal” is an independent, non-profit environmental labeling organization. Green Seal standards for products and services meet the U.S. EPA’s criteria for third-party certifiers. The Green Seal is a registered certification mark that may appear only on certified products.

“Integrated Pest Management (IPM)” is an ecosystem-based strategy that focuses on long-term prevention of pests or their damage through a combination of techniques such as biological control, habitat manipulation, modification of cultural practices, and use of resistant varieties. Pesticides are used only after monitoring indicates they are needed according to established guidelines, and treatments are made with the goal of removing only the target organism. Pest control materials are selected and applied in a manner that minimizes risks to human health, beneficial and non-target organisms, and the environment.

“LEED IM Rating System” means the most recent version of the Leadership in Energy and

Environmental Design (LEED™) Commercial Green Building Rating System, or other related LEED IM Rating System, approved by the U.S. Green Building Council and designed for rating new and existing commercial, institutional, and high-rise residential buildings.

“Organic Pest Management” prohibits the use and application of toxic chemical pesticides and strives to prevent pest problems through the application of natural, organic horticultural and maintenance practices. All pest control products shall be in keeping with, but not limited to, those products on the approved list of New Jersey Certified Organic Foods (NJOF).

“Postconsumer Material” means a finished material which would normally be disposed of as a solid waste, having reached its intended end-use and completed its life cycle as a consumer item, and does not include manufacturing or converting wastes.

“Practical” & “Practicable” mean whenever possible and compatible with local, state and federal law, without reducing safety, quality, or effectiveness and where the product or service is available at a reasonable cost in a reasonable period of time.

## 1.0 ENVIRONMENTALLY PREFERABLE PURCHASING (GREEN PURCHASING) (CONTINUED)

### 1.8 DEFINITIONS (CONTINUED)

“Preconsumer Material” means material or by-products generated after manufacture of a product is completed but before the product reaches the end-use consumer. Preconsumer material does not include mill and manufacturing trim, scrap or broke which is generated at a manufacturing site and commonly reused on-site in the same or another manufacturing process.

“Recovered Material” means fragments of products or finished products of a manufacturing process, which has converted a resource into a commodity of real economic value, and includes pre-consumer and postconsumer material but does not include excess resources of the manufacturing process.

“Recycled Content” means the percentage of recovered material, including pre-consumer and postconsumer materials, in a product.

“Recycled Content Standard” means the minimum level of recovered material and/or postconsumer material necessary for products to qualify as “recycled products.”

“Recycled Product” means a product that meets Township’s recycled content policy objectives for postconsumer and recovered material.

“Remanufactured Product” means any product diverted from the supply of discarded materials by refurbishing and marketing said product without substantial change to its original form.

“Reused Product” means any product designed to be used many times for the same or other purposes without additional processing except for specific requirements such as cleaning, painting or minor repairs.

“Source Reduction” refers to products that result in a net reduction in the generation of waste compared to their previous or alternate version and includes durable, reusable and remanufactured products; products with no, or reduced, toxic constituents; and products marketed with no, or reduced packaging.

“U.S. EPA Guidelines” means the Comprehensive Procurement Guidelines established by the U.S. Environmental Protection Agency for federal agency purchases as of May 2002 and any subsequent versions adopted.

“Water-Saving Products” are those that are in the upper twenty-five (25%) percent of water

conservation for all similar products, or at least ten (10%) percent more water conserving than the minimum level that meets the Federal standards.

The motion for Resolution 2012-96 to approve a green purchasing policy passed a vote of the Township Committee as follows: 5-0

Ayes: Wood, Breslin, Palombo, Venable and Pompper

Nays: none

Abstain: none

Absent: none

Motion (Wood, Breslin) for Resolution 2012-97 A Resolution Certifying the 2011 Audit.

### **RESOLUTION 2012-97 A RESOLUTION CERTIFYING THE 2011 AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2011 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of 52:27BB- 52 -to wit:

R.S. 52:27BB-52 -A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office. "

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Lower Alloways Creek, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Mr. Wood commented that he had spoken with Kevin Clour about the increase of 2.5 million dollars shown in the published Audit Synopsis and was not clear, nor satisfied with the explanation he had received.

The motion for Resolution 2012-97 Certifying the 2011 Audit passed a vote of the Township Committee as follows: 4-1

Ayes: Breslin, Venable, Palombo, and Pompper  
Nays: Wood Abstain: none Absent: none

Motion (Breslin, Palombo) for Resolution 2012-98 A Resolution to accept the Corrective Action Plan of the 2011 Audit.

**RESOLUTION 2012-98**

A RESOLUTION TO ACCEPT THE CORRECTIVE ACTION PLAN FOR THE “FINDINGS AND RECOMMENDATIONS” OF THE 2011 AUDIT.

WHEREAS, the annual report of Audit for the year 2011 has been filed by a Registered Municipal Accountant with the Township of Lower Alloways Creek; and,

WHEREAS, the Audit report by statute contains “Findings and Recommendations” made by the Registered Municipal Accountant to which a Corrective Action Plan must be formulated; and,

WHEREAS, the Chief Financial Officer has made a Corrective Action Plan to the “Findings and Recommendations” of the 2011 Audit; and,

WHEREAS, the Township Committee has reviewed the Corrective Action Plan as made by the Chief Financial Officer.

NOW, THEREFORE BE IT RESOLVED THAT the Township Committee of the Township of Lower Alloways Creek does accept the Corrective Action Plan made by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Corrective Action Plan be distributed to and implemented by those individuals or departments to which such corrective actions are described.

The motion for Resolution 2012-98 to accept the Corrective Action Plan of the 2011 Audit passed a vote of the Township Committee as follows: 4-1

Ayes: Breslin, Palombo, Venable and Pompper  
Nays: Wood Abstain: none Absent: none

Motion (Wood, Breslin) for Resolution 2012-99 A Resolution authorizing the submittal of the 2013 Drug Alliance Grant application

**RESOLUTION 2012-99**

A RESOLUTION AUTHORIZING THE SUBMITTAL OF A JOINT APPLICATION BY THE TOWNSHIP OF LOWER ALLOWAYS CREEK AND THE COUNTY OF SALEM FOR A MUNICIPAL ALLIANCE GRANT FOR THE YEAR 2013

WHEREAS, The Township Committee of the Township of Lower Alloways Creek, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township Committee of the Township of Lower Alloways Creek does also recognize that juvenile delinquency, crime and gang prevention should be included in any program which seeks to address problems in our society; and,

WHEREAS, the Lower Alloways Creek Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem; and,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek, County of Salem, State of New Jersey that it hereby recognizes the following:

1. The Lower Alloways Creek Township Committee does hereby authorize submission of a joint application for the Lower Alloways Creek Municipal Alliance grant for calendar year 2013 in the amount of \$ 3,513.34. This application requires a 25% cash match amount of \$ 878.34 and a 75% in-kind match amount of \$ 2,635.01 for a total Alliance budget of \$ 7,026.72
2. The Lower Alloways Creek Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

The motion for Resolution 2012-99 authorizing the submittal of the 2013 Drug Alliance Grant application passed a vote of the Township Committee as follows: 5-0

Ayes: Wood, Breslin, Palombo, Venable and Pompper

Nays: none

Abstain: none

Absent: none

Motion (Wood, Breslin) for Resolution 2012-100 A Resolution to authorize the renewal of the Health and Dental Insurance Policies.

#### **RESOLUTION 2012-100**

A RESOLUTION TO RENEW THE TOWNSHIP OF LOWER ALLOWAYS CREEK'S HEALTH INSURANCE POLICIES AND DENTAL INSURANCE POLICIES FOR THE PERIOD SEPTEMBER 1, 2012 THROUGH AUGUST 31, 2013 WITH INSURANCE SOLUTIONS, INC.

WHEREAS, the Township of Lower Alloways Creek has need of securing Health and Dental Insurance for its employees, and;

WHEREAS, the Township of Lower Alloways Creek's Insurance agent of record has submitted for review a renewal Health and Dental Insurance package for the period of September 1, 2012 through August 31, 2013, and;

WHEREAS, the Insurance Committee of the Township Committee has met with its Insurance Agent and is making a recommendation to the full Township Committee to renew the Health and Dental Insurance Policies of the Township without coverage changes.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that the Health and Dental Insurance Policies be renewed through Insurance Solutions, Inc. for the period September 1, 2012 through August 31, 2013

The motion for Resolution 2012-100 to authorize the renewal of the Health and Dental Insurance Policies passed a vote of the Township Committee as follows: 5-0

Ayes: Wood, Breslin, Palombo, Venable and Pompper

Nays: none

Abstain: none

Absent: none

**OLD BUSINESS: None**

**NEW BUSINESS:**

Motion (Breslin, Wood) to accept the resignation of Full-Time Patrolman, Thomas Burton effective September 4, 2012.

The motion accept the resignation of Full-Time Patrolman, Thomas Burton effective September 4, 2012 passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Wood, Palombo, Venable, and Pompper  
Nays: none                      Abstain: none                      Absent: none

Motion (Wood, Breslin) to accept the resignation of Part-Time Officer, Brian Bell effective August 22, 2012

The motion to accept the resignation of Part-Time Officer, Brian Bell effective August 22, 2012 passed a vote of the Township Committee as follows: 5-0

Ayes: Wood, Breslin, Palombo, Venable, and Pompper  
Nays: none                      Abstain: none                      Absent: none

Motion (Breslin, Wood) to approve the purchase of a new server and related software for the Police Department and two new desktop computers and software for the CFO & Tax Collector at a cost not to exceed \$ 6669.00

The motion to approve the purchase of a new server and related software for the Police Department and two new desktop computers and software for the CFO & Tax Collector at a cost not to exceed \$ 6669.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Wood, Palombo, Venable, and Pompper  
Nays: none                      Abstain: none                      Absent: none

Motion (Palombo, Venable) to approve Scholarships for Rachel & Rebecca-Ann Peterson and Alycia Chapman to Salem Community College (tuition only)

The motion to approve Scholarships for Rachel & Rebecca-Ann Peterson and Alycia Chapman to Salem Community College (tuition only) passed a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Venable, Wood and Pompper  
Nays: none                      Abstain: Breslin                      Absent: none

Motion (Venable, Breslin) to approve the overnight stay of Mayor Pompper and Mr. Palombo to the NJSLOM Conference Nov 13 & 14.

The motion approve the overnight stay of Mayor Pompper and Mr. Palombo to the NJSLOM Conference Nov 13 & 14 passed a vote of the Township Committee as follows: 3-02

Ayes: Venable, Breslin and Wood  
Nays: none                      Abstain: Palombo and Pompper                      Absent: none

Motion (Breslin, Wood) to approve the overnight stay of Kevin Clour to the NJSLOM Conference Nov 12 & 13

The motion approve the overnight stay of Kevin Clour to the NJSLOM Conference Nov 12 & 13 passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Wood, Palombo, Venable, and Pompper  
Nays: none                      Abstain: none                      Absent: none

Motion (Breslin, Wood) to approve the overnight stay of Ronald L Campbell Sr. to the NJSLOM Conference Nov 13.

The motion to approve the overnight stay of Ronald L Campbell Sr. to the NJSLOM Conference Nov 13 passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Wood, Palombo, Venable, and Pompper  
Nays: none                      Abstain: none                      Absent: none

Motion (Wood, Palombo) to approve the Municipal Building Grounds use by the Ruritans on Sept 22 for their Crab & Craft Festival

The motion to approve the Municipal Building Grounds use by the Ruritans on Sept 22 for their Crab & Craft Festival passed a vote of the Township Committee as follows: 5-0

Ayes: Wood, Palombo, Breslin, Venable and Pompper  
Nays: none                      Abstain: none                      Absent: none

Motion (Palombo, Wood) to authorize the submittal of an application to NJDOT for Funding for the resurfacing of Alloways Creek Neck Road.

The motion to authorize the submittal of an application to NJDOT for Funding for the resurfacing of Alloways Creek Neck Road passed a vote of the Township Committee as follows: 5-0

Ayes: Palombo, Wood, Breslin, Venable and Pompper  
Nays: none                      Abstain: none                      Absent: none

Mayor Pompper commented, that the Committee had in front of them a complaint about a motor sold by the Township at a recent auction and did anyone wish to make any motions regarding this issue. Several Committee members commented that the auction was advertised as “as is” and that the Committee does not need to do anything.

Mr. Breslin stated that at, each Committeeperson’s seat tonight, there are spreadsheets and charts, which are based on the Committee’s authorized Funds Analysis done by the Township’s Auditing firm, Petroni. The final product given to the Committee is not a one-time projection, but includes a spreadsheet tool that can be adjusted annually and used to continually monitor and predict Current Budget revenues, spending and project what funds may be needed from other sources to balance the revenue side of the budget.

The charts show the effect on the Insurance Fund Balance over time, as a result of the different budget choices that are going to need to be made in the next 10 years. Mr. Breslin stated he had these charts made so the Committee can see the impact of our financial choices going forward, that is what we asked that this mechanism be able to do. Mr. Breslin asked that the Committee look at these charts, and consider next year’s Budget, before it takes any action at tonight’s meeting that will impact next year’s budget.

Mayor Pompper asked the Clerk to explain the information in the agenda packet about Electric Aggregation. The Clerk stated that the NJ BPU was concerned that resident in NJ had not taken

advantage of recent Electric Supplier regulations, which allow for the changing by a resident of the Electric Supplier they use. The hopes were that residents of NJ would get better rates and choose “Green Suppliers”. The BPU contacted Commercial Utility Consultants to help get a campaign organized to educate and encourage municipalities and residents to switch Electric Suppliers, when cheaper rates were available to them. CUC is able to combine the electric usage of the Township’s residents and go out to bid for electric suppliers to get the cheaper electric rates. Residents would be sent a mailing detailing this program and giving them the chance to opt out if they did not want to switch electric suppliers. We would owe this company nothing. They would get their money from collecting so many cents per customer per month and we would get 1/3 of what they collected per customer.

The Committee discussed this and did not feel they should choose a supplier for the Township’s residents, let them chose themselves if they want to switch.

Mayor Pompper asked if the Committee had looked over the Federal Drug Policy that was included in their agenda packets. The Township would need to adopt this policy in order to continue to operate any Federally funded Senior & Disabled Buses. The Committee did not take any action on this matter.

**CORRESPONDENCE none**

**PUBLIC COMMENT** No one from the Public indicated that, they wished to make any comments.

**REPORTS TO THE COMMITTEE & COMMITTEE REPORTS**

**Public Works** Jack Lynch reported that he has been working with the NJDEP to secure the permit to operate the new well at the Leisure Arms Complex. The NJDEP has required proof that the Township owns the property, which the Clerk provided and a GIS map of the Water Main itself, which Mr. Lynch’s firm did. Mr. Lynch indicated that the permit to operate the well should be issued within the next week.

Mr. Lynch stated that he had met earlier today with All Solar, Inc. to go over the solar placement here in Hancocks Bridge. One concern of the Construction Official is having the panels above the flood elevations; from a surveys taken, it looks like the panels would be over the proper height as they are normally mounted. One issue is, that in order to place panels at the Hancocks Bridge Sewer Plant a Waterway Encroachment Permit would need to be issued by the NJDEP and it is felt that for the small amount of panels at that location it is not worth it to pursue putting a solar installation there when the permit is factored in.

**Public Safety** David Sowers commented that everything is going well in the Police Department and that the Committee should be aware that they will be receiving a letter from the County Chiefs regarding municipalities with Police Departments donating towards a Shooting Range for all the Departments to use. Police Departments are having trouble getting their officers qualified because of the difficulty in securing a facility to do so.

No one from the Township **Committee** had any additional report or comments.

**Mayor Pompper** stated that the next Log Cabin open house would be September 16, 1-4 pm and that Old Time Engines would be on display.

In addition, the LAC MASPAC Committee will be having a Movie Night on September 22 at the ball field next to the Municipal Building, which is the same day as the Ruritan Crab & Craft Fest.

## CLOSED SESSION

Motion (Venable, Breslin) to convene into a Closed Session of Business 8:10 pm

### RESOLUTION 2012- 101 A RESOLUTION FOR A CLOSED SESSION

BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek that a portion of the meeting of the Township Committee be closed to the public to enable the Township Committee to discuss, and where appropriate, take action concerning the following matter(s) as permitted by N.J.S.A. 10:4-12:

\_\_\_ 3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_ 4. Any collective bargaining agreement, or the terms and conditions, which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

\_\_\_ 7. Any pending or anticipated litigation or contract negotiation other than in (4) above in which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

More specifically, the matter to be discussed involves the following:

- A. Personnel – Police Dept
- B. Contracts

BE IT FURTHER RESOLVED, that the matters discussed will be available for public inspection

- A. At such time the matter is concluded
- B. At such time the matter is concluded

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

**BE IT FURTHER RESOLVED** that this Closed Session is expected to continue for 30 (thirty) Minutes and that further business by the Committee will take place at its conclusion.

The motion for the Closed Session of Business passed a vote of the Committee as follows: 5-0

Ayes: Venable, Breslin, Palombo, Wood and Pompper

Nays: none Abstain: none Absent: none

Motion (Breslin, Palombo) to come out of the Closed Session of business. 8:40 pm

The motion to come out of the Closed Session of Business passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Palombo, Venable, Wood and Pompper

Nays: none Abstain: none Absent: none

## BUSINESS AFTER CLOSED SESSION

Motion (Palombo, Breslin) for Resolution 2012-102, A Resolution to offer an appointment as a Full Time Police Officer to Salvatore Pino.

