

JOB OPENING
LOWER ALLOWAYS CREEK
Administrative Assistant

Lower Alloways Creek Township is seeking applications for the position of Administrative Assistant to work in the Police Department. Applicants must possess excellent communication and computer skills. Familiarity and experience with police reporting systems, the Police CAD system, Uniform Crime Reporting, and Discovery Motions is preferred but not required. Job related college courses, computer training and experience are also preferred. Applicants must submit to a thorough background investigation and must be temperamentally suited to interact with the public and work in the law enforcement environment. The position is part time with hourly rate commensurate with training, experience, and qualifications.

Applicants should submit an employment application and resume to the L.A.C. Municipal Clerk at PO Box 157, 501 Locust Island Rd. Hancock's Bridge, N.J.

08038. Applications must be received by April 4, 2014 at 4:00 pm. Lower Alloways Creek is an equal opportunity employer

JOB OPENING
LOWER ALLOWAYS CREEK
Part Time Police Officer

The Lower Alloways Creek Township Police Department located in Salem County, NJ is seeking applicants for part time Police Officer positions. Applicants must be fully certified by the New Jersey Police Training Commission as a Regular or Class II Police Officer, Alternate Route Candidates need not apply. Successful applicants will be required to work irregular hours on an as needed basis.

Interested applicants must submit a letter of interest and resume to the Lower Alloways Creek, Office of Municipal Clerk, P.O. Box 157, Hancocks Bridge, N.J. 08038. Resumes must received by April 7, 2014. LAC is an equal opportunity employer